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Tender

Graduation Gowns

Swansea University

F02: Contract notice

Notice identifier: 2024/S 000-001001

Procurement identifier (OCID): ocds-h6vhtk-042c77

Published 11 January 2024, 3:52pm

Section I: Contracting authority

I.1) Name and addresses

Swansea University

Procurement Office, Swansea University, Singleton Park

Swansea

SA28PP

Email

procurement@swansea.ac.uk

Telephone

+44 1792602779

Country

United Kingdom

NUTS code

UKL18 - Swansea

Internet address(es)

Main address

https://www.swansea.ac.uk

Buyer's address

https://www.sell2wales.gov.wales

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://etenderwales.bravosolution.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://etenderwales.bravosolution.co.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Graduation Gowns

Reference number

SU119(23)

II.1.2) Main CPV code

• 80300000 - Higher education services

II.1.3) Type of contract

Services

II.1.4) Short description

The University has a requirement to appoint a supplier to provide the hire of gowns when hosting graduation ceremonies. The requirement will cover both graduates and staff of the University who will partake in the ceremonies

Graduates will be required to pay for any services they require direct to the supplier. The supplier will pay a minimum of 25% of their student gown hire income back to the University as commission.

II.1.5) Estimated total value

Value excluding VAT: £950,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 18400000 Special clothing and accessories
- 80300000 Higher education services

II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

II.2.4) Description of the procurement

The University has a requirement to appoint a supplier to provide the hire of gowns when hosting graduation ceremonies. The requirement will cover both graduates and staff of the University who will partake in the ceremonies.

Graduates will be required to pay for any services they require direct to the supplier. The supplier will pay a minimum of 25% of their student gown hire income back to the University as commission.

II.2.5) Award criteria

Quality criterion - Name: Technical ability & implementation / Weighting: 18

Quality criterion - Name: Customer Service / Weighting: 17

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Commission / Weighting: 5

Price - Weighting: 55%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Extension period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 February 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.7) Conditions for opening of tenders

Date

12 February 2024

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=136929

(WA Ref:136929)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom