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Tender

## **Graduation Gowns**

Swansea University

F02: Contract notice

Notice identifier: 2024/S 000-001001

Procurement identifier (OCID): ocds-h6vhtk-042c77

Published 11 January 2024, 3:52pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swansea University

Procurement Office, Swansea University, Singleton Park

Swansea

SA2 8PP

#### **Email**

[procurement@swansea.ac.uk](mailto:procurement@swansea.ac.uk)

#### **Telephone**

+44 1792602779

#### **Country**

United Kingdom

#### **NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<https://www.swansea.ac.uk>

Buyer's address

<https://www.sell2wales.gov.wales>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Graduation Gowns

Reference number

SU119(23)

#### **II.1.2) Main CPV code**

- 80300000 - Higher education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University has a requirement to appoint a supplier to provide the hire of gowns when hosting graduation ceremonies. The requirement will cover both graduates and staff of the University who will partake in the ceremonies

Graduates will be required to pay for any services they require direct to the supplier. The supplier will pay a minimum of 25% of their student gown hire income back to the University as commission.

#### **II.1.5) Estimated total value**

Value excluding VAT: £950,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 18400000 - Special clothing and accessories
- 80300000 - Higher education services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The University has a requirement to appoint a supplier to provide the hire of gowns when hosting graduation ceremonies. The requirement will cover both graduates and staff of the University who will partake in the ceremonies.

Graduates will be required to pay for any services they require direct to the supplier. The supplier will pay a minimum of 25% of their student gown hire income back to the University as commission.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical ability & implementation / Weighting: 18

Quality criterion - Name: Customer Service / Weighting: 17

Quality criterion - Name: Sustainability / Weighting: 5

Quality criterion - Name: Commission / Weighting: 5

Price - Weighting: 55%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Extension period

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 February 2024

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

12 February 2024

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at

[https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=136929](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=136929)

(WA Ref:136929)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom