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Tender

Stair and Window Cleaning Contract 2021 - 2023

Link Group

F02: Contract notice

Notice identifier: 2021/S 000-000951

Procurement identifier (OCID): ocds-h6vhtk-028b0d

Published 18 January 2021, 11:56am

Section I: Contracting authority

I.1) Name and addresses

Link Group

2c New Mart Road

Edinburgh

EH14 1RL

Contact

Mark Beetham

Email

mark.beetham@linkhalted.co.uk

Telephone

+44 3303030124

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<https://linkhousing.org.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12842

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Housing Association

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Stair and Window Cleaning Contract 2021 - 2023

II.1.2) Main CPV code

- 90911000 - Accommodation, building and window cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Stair and window cleaning services to the communal areas within rented and sheltered accommodation across Scotland. This is a 2 year contract with an option for plus 1 + 1 year if both parties agree to continue.

II.1.5) Estimated total value

Value excluding VAT: £828,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Stair and Window Cleaning Contract 2021 - 2023 - Edinburgh Region

Lot No

1

II.2.2) Additional CPV code(s)

- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian
- UKM75 - Edinburgh, City of
- UKM91 - Scottish Borders
- UKM78 - West Lothian

II.2.4) Description of the procurement

Link Housing is a subsidiary of Link Group Ltd. Link Group Ltd and its subsidiaries (as detailed below) ("Link") is following a two-stage procedure to appoint a contractor to deliver a customer focussed stair and window cleaning contract for 2021 - 2023, with a possibility for further two individual twelve months extension as mutually agreed and subject to negotiations and contract performance (referred to "1+1" hereafter). Link can at their sole discretion extend the period of the contract by one year beyond the contract period stated and further one year thereafter. The contract will be extended for both year three and year four, dependant on both parties being in agreement to extend. The contract will be divided into four "Lots". Lot 1 - Edinburgh region, Lot 2 - Glasgow region, Lot 3 - Falkirk & Fife region and Lot 4 - Lanarkshire region. Each region has approx. 200 property "blocks" that contain entrance corridors, stairs, landings, and windows. These "blocks" range in size and differing amounts of dwellings that use the common areas. Further details, addresses and property details will be issued as part of the second stage of the advertised contract.

II.2.5) Award criteria

Quality criterion - Name: 40 price 60 quality / Weighting: 60

Price - Weighting: 40 price 60 quality

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2021

End date

31 March 2023

This contract is subject to renewal

Yes

Description of renewals

2 + 1 + 1 year

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Stair and Window Cleaning Contract 2021 - 2023 - Glasgow Region

Lot No

2

II.2.2) Additional CPV code(s)

- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond
- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM93 - East Ayrshire and North Ayrshire mainland
- UKM94 - South Ayrshire

II.2.4) Description of the procurement

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.5) Award criteria

Quality criterion - Name: 40 price 60 quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2021

End date

31 March 2023

This contract is subject to renewal

Yes

Description of renewals

2 + 1 + 1

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Stair and Window Cleaning Contract 2021 - 2023 - Lanarkshire

Lot No

3

II.2.2) Additional CPV code(s)

- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire
- UKM93 - East Ayrshire and North Ayrshire mainland
- UKM95 - South Lanarkshire

II.2.4) Description of the procurement

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.5) Award criteria

Quality criterion - Name: 40 price 60 quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2021

End date

31 March 2023

This contract is subject to renewal

Yes

Description of renewals

2 + 1 + 1

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Stair and Window Cleaning Contract 2021 - 2023 - Falkirk & Fife

Lot No

4

II.2.2) Additional CPV code(s)

- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM76 - Falkirk
- UKM77 - Perth & Kinross and Stirling

II.2.4) Description of the procurement

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.5) Award criteria

Quality criterion - Name: 40 price 60 quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2021

End date

31 March 2023

This contract is subject to renewal

Yes

Description of renewals

2 + 1 + 1

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 6

Objective criteria for choosing the limited number of candidates:

The SPDs will be marked by a panel of officers from Link with the information being used in the following ways. As indicated below, after review of the SPDs, Link will only select organisations who score more than 70 marks and a maximum of six per “Lot” by attributing scores to certain questions or through exclusion. A maximum of six candidates who receive the highest scores will be invited to tender per “Lot”.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated withing supplied documentation.

Member of the BICSc

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

Bidders should provide turnover for the last three years. The Bidders annual turnover must be twice the estimated annual value of the contract (125,000 GBP per lot per annum)

Employer's (Compulsory) Liability Insurance: 5,000,000.00 GBP

Public Liability Insurance: 5,000,000.00 GBP

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Customer Satisfaction - %age satisfaction through satisfaction survey - >95%

Adherence to programme - Variance in days - + / - 3 days

Quality of work In accordance with specification Comparison with specification - 100%

Waste management - %age of waste recycled - 80% or above

Safety To maximise health and safety - Number of recordable incidents - Zero

Costs - Variation of Accepted Tender to agreed Final Account - On or below cost

Complaints - All complaints resolved or reasonable action taken - Within 5 or 20 working days of complaint being received - 100%

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.6) Information about electronic auction

An electronic auction will be used

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 February 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

22 February 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=640493.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Link Group Ltd requires the successful contractor to deliver community benefit as part of the delivery of the works. These targets are mandatory and must be delivered by the successful supplier. Each Tenderer is required to provide contact details for the person/s responsible for community benefit and an Employment and Skills Plan (ESP) outlining when and how these community benefits will be delivered.

(SC Ref:640493)

VI.4) Procedures for review

VI.4.1) Review body

Falkirk Sherriff Court

Sheriff Court House, Main Street, Camelon

Falkirk

FK1 4AR

Telephone

+44 1324620822

Country

United Kingdom