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Contract

## **Supply of a Finance Management System**

Worthing Homes Limited

F03: Contract award notice

Notice identifier: 2023/S 000-000934

Procurement identifier (OCID): ocds-h6vhtk-0396d7

Published 12 January 2023, 11:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Worthing Homes Limited

Davison House, North Street

Worthing

BN11 1ER

#### **Contact**

Neville Brown

#### **Email**

[neville.brown@itica.com](mailto:neville.brown@itica.com)

#### **Telephone**

+44 7771810621

#### **Country**

United Kingdom

**NUTS code**

UKJ27 - West Sussex (South West)

**Internet address(es)**

Main address

[www.worthing-homes.org.uk](http://www.worthing-homes.org.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA20962](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA20962)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of a Finance Management System

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

1. Supply and implementation of software covering all aspects of financial operations, including a P2P offer and Expense management
2. Provision of qualified project and technical resource to deliver the solution, including design and deployment, as well as support for data migration, testing and training
3. Support for process optimisation and supplying the required interfaces to Worthing Homes's other systems
4. Support and maintenance, including hosting of the service
5. Ongoing development of the software

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £187,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

### **II.2.3) Place of performance**

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

Worthing, West Sussex

### **II.2.4) Description of the procurement**

We wish to procure a Contract for the provision of a complete solution for our finance operations. The scope includes:

1. Supply and implementation of software covering all aspects of financial operations, for example;

- o Case management and workflow for approvals, queries, or issue resolution
- o Expenses management (workflows, approvals, payment)
- o Purchase to Pay with automated links to budgets, with GRN, invoice matching, and payment
- o A portal for suppliers to be registered, maintain up to date details, and access capabilities including raising queries, submitting invoices and automatic updates on payment status
- o Project Accounting for capital spend and other investments
- o Management accounts for report distribution
- o Making Tax Digital including the ability to manage partial exemptions
- o Chart of Accounts
- o Accounts Payable / Receivable
- o Cash management
- o General Ledger
- o Journals

- o Creditor Management

- o Bank Reconciliation

2. The successful providers will provide qualified project and technical resource to deliver the solution, including design and deployment, as well as support for data migration, testing and training.

3. Implementation includes support for process optimisation and supplying the required interfaces to our other systems, for example Civica's Cx Housing Management System and those supporting Property Development.

4. Support and maintenance will include:

- o Hosting of the system (we wish to move away from an 'on-premises' de-livery model).

- o Implementation of system upgrades, with testing and training environments

- o Ensuring continuity of access to the system, including robust and secure back-up arrangements.

- o Prompt resolution of system failures or any difficulties in the operation of the system that are due to the system.

- o Ensuring security of the system from data loss, malware, and virus at-tacks etc.

5. Ongoing development of the software to offer new capabilities as well as maintain alignment to regulation.

#### **II.2.5) Award criteria**

Quality criterion - Name: Functional Requirements / Weighting: 25

Quality criterion - Name: Non-Functional Requirements / Weighting: 15

Quality criterion - Name: Professional Services / Weighting: 10

Quality criterion - Name: Service and Support / Weighting: 10

Quality criterion - Name: Account Management / Weighting: 5

Quality criterion - Name: Demonstrations / Weighting: 15

Price - Weighting: 20

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Ideally we wish to procure:

1. A 'Commercial off the Shelf' product
2. A solution with a single 'look and feel'
3. A system that is easy to use
4. A system with a modern underlying 'technical architecture' supporting digital services
5. Web services integration capabilities
6. Integration with Microsoft's Office365
7. Workflow capabilities to enable process development

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 022-226638](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

20 December 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 6

Number of tenders received by electronic means: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Xledger

4th Floor, Tower Wharf, Cheese lane

Bristol

BS2 0JJ

Telephone

+44 1174573293

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £187,000



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## **Section VI. Complementary information**

### **VI.3) Additional information**

(MT Ref:228450)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>