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Tender

## **UKRI - DDaT21497 - Workspace Booking System**

UK Research and Innovation

F02: Contract notice

Notice identifier: 2022/S 000-000928

Procurement identifier (OCID): ocds-h6vhtk-030a38

Published 12 January 2022, 5:14pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN2 1FL

#### **Email**

[DdatProcurement@uksbs.co.uk](mailto:DdatProcurement@uksbs.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKK14 - Swindon

#### **Internet address(es)**

Main address

[www.ukpbs.co.uk](http://www.ukpbs.co.uk)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Research

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

UKRI - DDaT21497 - Workspace Booking System

Reference number

DDaT21497

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Workspace Booking System

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

## Workspace Booking System

The application is required in order to replace the existing system which no longer meets the needs for hybrid working in the context of dynamic teams and changing physical environment (office space reconfiguration). The system needs to be intuitive from a user's perspective, available via a responsive web application and a mobile app, configurable and meeting the organisation's Future of Work requirements - This is referring to our requirement to restructure how UKRI workspace is laid out, this may mean moving desks around, changing the use of space etc. The solution needs to be adaptable to allow us to update to reflect these changes.

Key tenets of the Future of Work are:

- We will have to commute to work less often, saving us money and cutting our carbon footprint (CO2 emissions), thus supporting our UKRI environmental sustainability strategy
- We will be more motivated, healthier and better connected - because of the greater flexibility of hybrid working that makes it easier to achieve a good work-life balance
- We will be able to use the appeal of hybrid working to attract the most talented people with fewer location restraints and from more diverse backgrounds
- We will be able to be more productive and perform better as individuals and as an organisation, with the increased job satisfaction that comes from that

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Document Uploads tab within the Delta eSourcing Portal.

This Contract will be for 3 years with the potential for +1 +1 years optional extensions. The Contract will start on 23rd March 2022 and the end of the Contract will be 22nd March 2025 should both the options to extend be utilised the Contract will end on the 22nd March 2027.

How to Apply: UK Shared Business Services Ltd (UK SBS) will be using the Delta eSourcing Portal for this

procurement.

To register on the Delta eSourcing portal please use the link <https://delta-esourcing.com> and follow the

instructions to register. If you are already registered on the Delta eSourcing Portal and wish to participate in this

procurement, please use the link: <https://delta-esourcing.com> and the follow the instructions to 'Login'. Once

you are logged into the system you will be able to link yourself into this procurement using the Access Code: B4962678VH

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 75

Cost criterion - Name: Price / Weighting: 25

### **II.2.6) Estimated value**

Value excluding VAT: £350,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

23 March 2022

End date

22 March 2025

This contract is subject to renewal

Yes

Description of renewals

The Contract will start on 23rd March 2022 and the end of the Contract will be 22nd March 2025 should both the options to extend be utilised the Contract will end on the 22nd March 2027.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 February 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

16 February 2022

Local time

11:01am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic payment will be used

## **VI.3) Additional information**

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by any Supplier.

If the Contracting Authority decides to enter into a Contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

UK Shared Business Services Ltd

Polaris House

Swindon

SN2 1FF

Country

United Kingdom

Internet address

[www.ukpbs.co.uk](http://www.ukpbs.co.uk)

### **VI.4.2) Body responsible for mediation procedures**

UK Shared Business Services Ltd

Polaris House

Swindon

SN2 1FF

Email

[Policy@uksbs.co.uk](mailto:Policy@uksbs.co.uk)

Country

United Kingdom

Internet address

[www.uksbs.co.uk](http://www.uksbs.co.uk)

**VI.4.4) Service from which information about the review procedure may be obtained**

UK Shared Business Services Ltd

Polaris House

Swindon

SN2 1FF

Email

[Policy@uksbs.co.uk](mailto:Policy@uksbs.co.uk)

Country

United Kingdom

Internet address

[www.uksbs.co.uk](http://www.uksbs.co.uk)