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Tender

## **Treasury Management Specialist Advice**

Ashford Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-000924

Procurement identifier (OCID): ocds-h6vhtk-04cf42

Published 10 January 2025, 4:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ashford Borough Council

International House

ASHFORD

TN231HU

#### **Contact**

Stephanie Leonard

#### **Email**

[stephanie.leonard@ashford.gov.uk](mailto:stephanie.leonard@ashford.gov.uk)

#### **Telephone**

+44 1233330371

#### **Country**

United Kingdom

**Region code**

UKJ45 - Mid Kent

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.ashford.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.kentbusinessportal.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Treasury Management Specialist Advice

Reference number

DN758574

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

TREASURY/25/1 Ashford Borough Council is looking to procure Treasury Management Specialist Advice Services. The services will cover;

4.1.1 providing investment advice;

4.1.2 providing interest rate and economic forecasts and assistance for the formulation of an in house investment strategy;

4.1.3 identify a client manager who will facilitate regular strategy meetings and act as a key point of contact with the Council;

4.1.4 pro active updates on economic and political changes that may require modification to investment strategies;

4.1.5 advice on the Council's Annual Investment Strategy;

4.1.6 advice/alerts on counterparty creditworthiness, including updates on changes in ratings;

4.1.7 provision of suitable Local Authority (LA) treasury templates and advice on maintaining;

4.1.8 determination of and assistance with Prudential Indicators;

4.1.9 provision of advice on preparation of the annual Statement of Accounts with reference to treasury management/ financial instrument items advised by the Chartered Institute of Public Finance and Accountancy (CIPFA) Code;

4.1.10 assistance in technical discussions with auditors;

4.1.11 advice on technical issues, capital finance and accounting advice;

4.1.12 at least two places at each of the Tenderer's usual seminars, training courses, workshops and treasury strategy meetings;

4.1.13 capital finance and accounting advice to reflect best practice and changes in statutes, regulations and accounting rules appropriate to a local authority;

4.1.14 advice on leasing;

4.1.15 benchmarking information and analysis quarterly;

4.1.16 practical support in monitoring treasury management performance/practices;

4.1.17 advice on debt management, scheduling, borrowing strategy and movement in Public Works Loan Board (PWLB) rates;

4.1.18 assistance in any technical discussion with internal and external auditors on treasury management/financial instruments and related accounting advice if necessary;

4.1.19 website access to any dedicated area applicable to local authorities.

4.1.20 attendance (virtual or in person) to present to members of the Council (usually annually) to give insight into the Council's Treasury Management Activity.

#### **II.1.5) Estimated total value**

Value excluding VAT: £245,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

## **II.2.4) Description of the procurement**

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4.1.1 providing investment advice;

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4.1.8 determination of and assistance with Prudential Indicators;

4.1.9 provision of advice on preparation of the annual Statement of Accounts with reference to treasury management/ financial instrument items advised by the Chartered Institute of Public Finance and Accountancy (CIPFA) Code;

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4.1.19 website access to any dedicated area applicable to local authorities.

4.1.20 attendance (virtual or in person) to present to members of the Council (usually annually) to give insight into the Council's Treasury Management Activity.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £245,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

2 year contract with possible extension of +1+1+1+1+1

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

At the expiry of the initial term.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2025

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

10 February 2025

Local time

10:01am



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: At expiry of contract.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>