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Tender

## **Public Health Part A - Education Support**

Health Education England

F02: Contract notice

Notice identifier: 2023/S 000-000920

Procurement identifier (OCID): ocds-h6vhtk-0396ce

Published 12 January 2023, 10:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Health Education England

1st Floor, Blenheim House, Duncombe Street

Leeds

LS1 4PL

#### **Contact**

Phil Scott

#### **Email**

[philip.scott@hee.nhs.uk](mailto:philip.scott@hee.nhs.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.hee.nhs.uk>

Buyer's address

<https://www.hee.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Public Health Part A - Education Support

Reference number

C125506

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The supplier must have substantial experience in delivering the range of educational support activities outlined below. The supplier must: provide consistent and high-quality support for registrars to enable them to prepare efficiently and effectively for the Part A exam. Tutorials will cover all aspects of the Part A exam (although not all the curricula will be directly taught) and the mock exam will be a realistic practice for the actual exam.

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

## **II.2.4) Description of the procurement**

The supplier must have substantial experience in delivering the range of educational support activities outlined below. The supplier must: provide consistent and high-quality support for registrars to enable them to prepare efficiently and effectively for the Part A exam. Tutorials will cover all aspects of the Part A exam (although not all the curricula will be directly taught) and the mock exam will be a realistic practice for the actual exam.

Tenderers should be capable of demonstrating:

- Commitment to this area of work and the overall aim of delivering high quality tutorials
- A track record of involvement in postgraduate Public Health training.
- Ability to deliver the service requirements as per 5
- A working knowledge of the Public Health training programme.
- A short biography of those involved in the delivery should be submitted. This should include professional status, details of expertise in the area, experience of delivering examination tutorials and providing feedback.

### **4. Detailed Requirements**

#### **Mandatory Requirements**

There are three elements to this service:

#### **A) Part A Exam Tutorials**

This service is key in supporting StRs prepare for the Faculty of Public Health Part A Examination.

The Part A examination is a key assessment tool of the FPH Curriculum. Part A is intended to test candidates' knowledge and understanding of the scientific basis of public health, and their ability to apply their knowledge and skills to the practice of public health. It consists of two written papers (Paper I and Paper II). Both Papers I and II are split into two parts/components A and B (Paper IA, Paper IB, Paper IIA and Paper IIB) and are taken over two consecutive days. Paper I is designed primarily to test knowledge, and Paper II primarily to test skills. In Paper I, candidates answer 10 compulsory short answer questions across the range of the knowledge syllabus. Paper II tests a candidate's basic skills in critical appraisal, distillation of information from supplied material, data manipulation and preparation of a written brief in some form.

The exam is held in January and June each year. Candidates normally take Part A exam within 18 months starting their training if entering at ST1 and six months if entering at ST2. Further information on Part A exam can be found at

[http://www.fph.org.uk/part\\_a\\_exam](http://www.fph.org.uk/part_a_exam)

#### **B) Administrative support to the regional Public Health registrar's meetings**

Registrars in Public Health in the West Midlands hold quarterly all-day educational meeting. These meetings will be held at the University of Birmingham.

#### **C) Administrative support to the running of the mock part B examination**

The Part B examination is held four times a year. It consists of six eight-minute stations. To help prepare local registrars for the examination, mock examinations are held twice a year. These examinations will be held at the University of Birmingham and are organised by local registrars, together with input from Educational Supervisors.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £225,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Documents Available at  
<http://health.atamis.co.uk>

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 February 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

13 February 2023

Local time

12:00pm

Place

LEEDS

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>

#### **VI.4.2) Body responsible for mediation procedures**

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Health Education England

Duncome Street,

Leeds

LS1 4PL

Country

United Kingdom

Internet address

<https://www.hee.nhs.uk>