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Tender

## **Election Printing Services – Poll Cards, Ballot Papers, Postal Packs and Associated Documents**

East Lindsey District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-000917

Procurement identifier (OCID): ocds-h6vhtk-06009b

Published 7 January 2026, 9:52am

### **Scope**

### **Description**

ELDC seeks an experienced supplier to provide secure, high-quality, and timely Election Printing Services for all elections and referenda within East Lindsey District from 2026–2030, with an optional 12-month extension. The contract covers production and delivery of:

Poll Cards

Postal Packs (One Piece Mailer)

Blank Postal Packs

Ordinary & Tendered Ballot Papers

Large Copy Ballot Papers

Corresponding Number Lists (CNLs)

Suppliers must demonstrate proven expertise in electoral printing and logistics, robust

quality assurance, data security, and contingency planning. Strict statutory deadlines and standards apply.

Location: East Lindsey District, Lincolnshire

Electorate: Approx. 110,000 residents

Opportunity: Contribute to the democratic process in one of England's largest district areas.

### **Total value (estimated)**

- £0 excluding VAT
- £0 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 16 March 2026 to 15 March 2030
- Possible extension to 15 March 2031
- 5 years

Description of possible extension:

1 Year

### **Main procurement category**

Services

## **CPV classifications**

- 22000000 - Printed matter and related products
- 79810000 - Printing services
- 79820000 - Services related to printing
- 79823000 - Printing and delivery services

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## **Submission**

### **Enquiry deadline**

26 January 2026, 12:00pm

### **Tender submission deadline**

6 February 2026, 12:00pm

### **Submission address and any special instructions**

To view this contract opportunity, prospective suppliers must first register on the PSPS electronic tendering portal <http://in-tendhost.co.uk/pspslprocurement/aspx/Home>

From here you will be able to find full instructions on how to view and upload all associated tender documentation as well as ask clarification questions. All tender returns must be sent via the In-Tend system.

### **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

4 March 2026

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Simple description	Quality 50%, Price 45%, Social Price Value 5%.	

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## **Weighting description**

Quality 50%, Price 45%, Social Value 5%.

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

## Procedure type

Open procedure

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## Contracting authority

### East Lindsey District Council

- Public Procurement Organisation Number: PGXY-2191-CRQN

The Hub, Mareham Road

Horncastle

LN9 6PH

United Kingdom

Email: [procurement@pspsl.co.uk](mailto:procurement@pspsl.co.uk)

Region: UKF30 - Lincolnshire

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## **Public Sector Partnership Services**

Summary of their role in this procurement: Procurement Support

- Companies House: 07289357

2 New Bailey, 6 Stanley Street

Salford

M3 5GS

United Kingdom

Email: [procurement@pspsl.co.uk](mailto:procurement@pspsl.co.uk)

Region: UKD34 - Greater Manchester South West

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## **Contact organisation**

Contact [Public Sector Partnership Services](#) for any enquiries.