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Tender

## **PAN2415 - Hire of PA and Audio Equipment for Festivals and Events**

Leicester City Council

F02: Contract notice

Notice identifier: 2022/S 000-000917

Procurement identifier (OCID): ocds-h6vhtk-030a2d

Published 12 January 2022, 4:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mrs Amina Laher

#### **Email**

[amina.laher@leicester.gov.uk](mailto:amina.laher@leicester.gov.uk)

#### **Telephone**

+44 1164544032

#### **Country**

United Kingdom

**NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=71da6f25-b273-ec11-8110-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=71da6f25-b273-ec11-8110-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

PAN2415 - Hire of PA and Audio Equipment for Festivals and Events

Reference number

DN469592

### **II.1.2) Main CPV code**

- 79952000 - Event services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Leicester City Council (the Authority) invites tenders from competent and experienced Suppliers for the supply, delivery, installation and removal of PA, audio and special effects equipment hired for various events that are held in the City of Leicester.

There are seven Lots as follows:

Lot 1 Outdoor PA – Flown Coverage Area 20m by 80m;

Lot 2 Outdoor PA – Flown Coverage area up to 20m by 120m;

Lot 3 Outdoor PA – Flown Coverage area up to 25m by 200m;

Lot 4 Outdoor PA – Flown Coverage area up to 100m by 250m;

Lot 5 Lighting;

Lot 6 Indoor Pyrotechnics;

Lot 7 Fogging Machine.

The Supplier will be required to be flexible, innovative and provide high quality outputs within tight timeframes and develop installation/removal plans for each event in collaboration with the Authority and any nominated partners and stakeholders as necessary.

The proposed contract will be for one year with options to extend for a period or periods

totalling no more than a further four years.

Further information about the opportunity can be found in the tender documentation.

Submissions must be received via the EastMidsTenders portal:

<https://www.eastmidstenders.org/index.html> by 12:00 noon on 14 February 2022 at the very latest..

Late submissions and those received by any other means will not be accepted. Any queries/questions regarding this opportunity must be received via the ProContract portal only, otherwise they will not be responded to.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Outdoor PA – Flown Coverage Area 20m by 80m

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Outdoor PA – Flown Coverage Area 20m by 80m

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Outdoor PA – Flown Coverage area up to 40m by 120m

Lot No

2

**II.2.2) Additional CPV code(s)**

- 79952000 - Event services

**II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

#### **II.2.4) Description of the procurement**

Outdoor PA – Flown Coverage area up to 40m by 120m

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Outdoor PA – Flown Coverage area up to 25m by 200m

Lot No

3

**II.2.2) Additional CPV code(s)**

- 79952000 - Event services

**II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

**II.2.4) Description of the procurement**

Outdoor PA – Flown Coverage area up to 25m by 200m

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Outdoor PA – Flown Coverage area up to 100m by 250m

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Outdoor PA – Flown Coverage area up to 100m by 250m

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lighting

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Lighting

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Indoor Pyrotechnics (Small Scale)

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Indoor Pyrotechnics (Small Scale)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Fogging Machine

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79952000 - Event services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Fogging Machine

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Options to extend for a period or periods totalling no more than a further four years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

14 February 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Queen's Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom