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Tender

Recruitment Agency Services

Procurement Assist Limited c/o Integrated Facilities Management Bolton Ltd (iFM Bolton)

F02: Contract notice

Notice identifier: 2025/S 000-000903

Procurement identifier (OCID): ocds-h6vhtk-04cf35

Published 10 January 2025, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

Procurement Assist Limited c/o Integrated Facilities Management Bolton Ltd (iFM Bolton)

Royal Bolton Hospital, Minerva Road, Farnworth

Bolton

BL4 0JR

Email

tenders@procurementassist.co.uk

Telephone

+44 3301281336

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<http://www.boltonft.nhs.uk/about-us/trust-profile/ifm-bolton/>

Buyer's address

<http://www.procurementassist.co.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bolton:-Recruitment-services./Q9C26NW44W>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Recruitment Agency Services

Reference number

PA BOS 11

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

Procurement Assist Limited is seeking service providers to take part in tendering for a place on a 60 month Dynamic Purchasing System for Recruitment Agency Services.

The services will be split into several different categories - please see the overview document for more information.

The DPS will be available for use by iFM Bolton and the whole public sector from across the United Kingdom. The DPS initial application period is 30 days but will remain open until 31 May 2029. Applications from service providers can be made at any time during this period.

The DPS is intended to be a fast route to market for Clients, with Clients not needing any further engagement with OJEU procurement processes.

Procurement Assist is publishing this Notice of Amendment made pursuant to the original Notice 2020/S 083-197910 to extend the DPS to 31 May 2029. The remaining information in relation to this DPS is unchanged.

II.1.5) Estimated total value

Value excluding VAT: £75,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

All Employee Types

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- A mix of recruitment types from all other Categories (or a selection of) from the DPS, or alternative specialism as determined by the Client.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £13,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/Q9C26NW44W>

II.2) Description

II.2.1) Title

Nursing, Care and Medical Staff

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

• Different grades of nursing staff, specialist medical staff, portage, technical medical staff, doctors, specialist doctors and general practitioners.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-

procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Housing Services Staff

Lot No

3

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- Housing officers, contact centre staff, retirement living support staff, rent services staff, ASB specialists and back office support / administration staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Blue Lights Specialist Staff

Lot No

4

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- Back office administration staff, technical support staff, IT support staff and facilities management staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

HR / Communications Staff

Lot No

5

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

•HR administration staff, HR manager, payroll manager, payroll administration staff, communications officer, communications manager.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Asset Management Staff

Lot No

6

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- Mechanical and electrical manager or officer, health and safety manager or officer, trade

operatives, asset manager or officer and property service personnel.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Finance Staff

Lot No

7

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- Finance manager or officer, business analyst, financial accountant, accounts payable administration staff and management accountant.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Executive Staff and Board Members

Lot No

8

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- Chief executive officer, executive director roles, strategic director, operational director, non executive director, board member and chair of the board.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £7,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Master Vendor Service

Lot No

9

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

Including, but not limited to:

- A single supply option that Clients can assume full staffing responsibility to the supplier, including KPI monitoring.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £13,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

End date

31 May 2029

This contract is subject to renewal

Yes

Description of renewals

Procurement Assist are extending the active period of the DPS to 31 May 2029. The DPS will be reviewed on an annual basis for amendment, further extension, termination or to re-procure.

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 100

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

The dynamic purchasing system might be used by additional purchasers

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2020/S 083-197910](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 May 2029

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 June 2029

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bolton:-Recruitment-services./Q9C26NW44W>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/Q9C26NW44W>

GO Reference: GO-2025110-PRO-29098839

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Royal Court of Justice, London

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The High Court

Royal Court of justice, London

London

WC2A 2LL

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

The High Court

Royal Court of Justice, London

London

WC2A 2LL

Country

United Kingdom