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Tender

## **ITT – VS20EXAMS12024 — National Stationary requirement**

British Council

F02: Contract notice

Notice identifier: 2024/S 000-000881

Procurement identifier (OCID): ocds-h6vhtk-042c32

Published 11 January 2024, 7:42am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council

British High Commission, DiplomaticEnclave, Ramna-5, Islamabad, Pakistan

Islamabad

#### **Email**

[moiz.khalid@britishcouncil.org](mailto:moiz.khalid@britishcouncil.org)

#### **Country**

Pakistan

#### **NUTS code**

PK - Pakistan

#### **Internet address(es)**

Main address

<https://www.britishcouncil.pk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil/asp/ProjectManage/3307>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Other type

Public charity

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ITT – VS20EXAMS12024 — National Stationary requirement

Reference number

BC/03307

#### **II.1.2) Main CPV code**

- 30190000 - Various office equipment and supplies

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

British Council is seeking for reliable vendor for the provision of providing stationery items. We are looking for supplier who has experience in working with organisation, we aim to work with supplier who understand communication channels and respond to needs on priority. Flexibility and understanding of requirement is key instrument of our business, the supplier must have skills in managing orders and delivering items on short notice and resolve conflicts immediately. The Contract awarded will be for a duration of three years with an option for an extension for up to an additional one-year subject to performance review.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30192000 - Office supplies

#### **II.2.3) Place of performance**

NUTS codes

- PK - Pakistan

#### **II.2.4) Description of the procurement**

British Council is seeking for reliable vendor for the provision of providing stationery items. We are looking for supplier who has experience in working with organisation, we aim to work with supplier who understand communication channels and respond to needs on priority. Flexibility and understanding of requirement is key instrument of our business, the supplier must have skills in managing orders and delivering items on short notice and resolve conflicts immediately. The Contract awarded will be for a duration of three years with an option for an extension for up to an additional one-year subject to performance review.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

It is going to be for 3 years with an extension of 1 year based on performance

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Available in tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 February 2024

Local time

11:59pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 February 2024

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

If you are interested in expressing an interest and/or bidding for this project, please go to <https://in-tendhost.co.uk/britishcouncil>. You may then have to register your company before you can express an interest for this project and get access to the tender documents

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

British High Commission

British Council, British High Commission, Diplomatic Enclave Ramna 5

Islamabad

44000

Country

Pakistan