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Tender

## **Cleaning Services Contract - Southend East Community Academy Trust (SECAT)**

Southend East Community Academy Trust (SECAT) C/o SSC Partnership Limited

F02: Contract notice

Notice identifier: 2025/S 000-000880

Procurement identifier (OCID): ocds-h6vhtk-04cf2a

Published 10 January 2025, 3:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Southend East Community Academy Trust (SECAT) C/o SSC Partnership Limited

12 Nelson Street

Southend-on-Sea

SS1 1EF

#### **Email**

[procurement@sscpartnership.co.uk](mailto:procurement@sscpartnership.co.uk)

#### **Telephone**

+44 1702333880

#### **Country**

United Kingdom

#### **NUTS code**

UKH31 - Southend-on-Sea

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/sscpartnership>

Buyer's address

<https://in-tendhost.co.uk/sscpartnership>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sscpartnership>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sscpartnership>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Cleaning Services Contract - Southend East Community Academy Trust (SECAT)

Reference number

SSC SECAT CLN 04\_25

#### II.1.2) Main CPV code

- 90919300 - School cleaning services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

SSC Partnership an Agent of Southend East Community Trust (SECAT) are currently out to tender for the provision of cleaning services. Suppliers that would like to take part in this tender process are invited to •Express Interest• upon which they will be given access to the full tender documentation delivery through this e-tendering system. When the tender documents have been made available involved suppliers will receive notification via email and the tender documents can be accessed from the •My Tenders• area of this website and selecting the •View Details• button of this project. Access at <https://in-tendhost.co.uk/sscpartnership> The deadline for submissions of the tender will be 10th February 2025. Please allow sufficient time to make your return as late returns will not be permitted. Any questions relating to this tender should be made via correspondence on the website and can be addressed to the main contact as shown in the details above.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services
- 90910000 - Cleaning services

### II.2.3) Place of performance

NUTS codes

- UKH31 - Southend-on-Sea

### II.2.4) Description of the procurement

SSC Partnership Limited, an Agent of Southend East Community Academy Trust (SECAT) are out to tender for the provision of cleaning services. The Trust will sign a contract with the successful Company for a period of 40 Months (3 Years and 4 months) with the option to extend it for up to a further 24 Months (2 Years). It is expected that the contract will commence 1st April 2025. The Procurement is being run under the open procedure. Any interested organisation/consortium may submit a Bid in response to this ITT. The Tenderer shall prepare and submit its tender considering the entire tender package. The requirements for a valid submission of tenders are outlined in the tender documentation including the scope of works and specification of service. Tender submissions should clearly demonstrate: A thorough understanding of the Scope of Work Ability to deliver the services required in line with all TUPE information, and have a flexible approach Technical expertise and relevant experience Best value for money Suitability for the undertaking of the work. Procedures and practices which will be utilised to ensure quality and compliance with the specification. Arrangements will be made for Tenderers to visit the schools and view the current facilities to obtain a better understanding of the layout and any other relevant information to help in putting together tender bids. The site visit is planned to take place the week commencing 20th January 2025. Tenderers should limit their attendance to two representatives. Tenderers will not be able to take photographs during site visits without the consent of the Client. Please register for the site visit through the correspondence functionality on the tendering portal (<https://in-tendhost.co.uk/sscpartnership>), including the name and roles of the representatives who will be attending by no later than 12 noon, 17th January 2025. Tenders will be evaluated using a method known as MEAT (most economically advantageous tender). There will be mandatory and desirable requirements. Mandatory requirements are stipulations which must be present, or the tender will be eliminated from the evaluation. Desirable characteristics are elements of the tender which are to be scored by the Client. Tenders and all associated documents must be submitted electronically via the e tendering portal: <https://in-tendhost.co.uk/sscpartnership>. Tenderers that are not registered will need to complete the supplier's application. If there are any issues with the access or submission of documents Tenderers can contact the In-Tend Support team at [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or on 0845 557 8079 / +44 (0) 114 407 0065. Cleaning will be required to the following Schools and Head Office within the Trust: Bournes Green Infant School, Burlescombe Road, Southend-on-Sea SS1 3PS Bournes Green Junior School, 6 Ladram Close, Southend-on-Sea SS1 3PX Hinguar Primary and Nursery School, New Garrison Road, Shoeburyness, Southend SS3 9FER Richmond Avenue Primary School, Richmond Avenue, Southend-on-Sea SS3 9LG Secat House, Delaware Road, Shoeburyness, Southend-on-Sea SS3 9NP Shoeburyness High School, 79 Caulfield

Road, Southend-on-Sea, SS3 9LLThorpedene Primary School, Delaware Road,  
Southend-on-Sea SS3 9NP

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

The Client will sign a contract with the successful Company for a period of 40 Months (3 Years and 4 months) with the option to extend it for up to a further 24 Months (2 Years). It is expected that the contract will commence 1st April 2025.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full details are disclosed within the tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Full details are disclosed within the tender documentation including Key Performance Indicators.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 10 August 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

10 February 2025

Local time

12:01pm

Place

12 Nelson Street

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Southend East Community Academy Trust

Southend-on-Sea

SS3 9NP

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A mandatory standstill period (prior to the award of contract) will provide information on the proposed decision to all Tenderer's that have participated within the process. The standstill period, which will be for a minimum period of 10 calendar days, provides time for unsuccessful Tenderer's to challenge the award decision, prior to the contract being entered into. Further details are enclosed within the tender documents. An economic operator that suffers, or risks suffering, loss or damage attributable to breach of duty under the Contracts Regulations may instigate proceedings.