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Tender

## **PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes**

Police Service of Northern Ireland  
Police Service of Northern Ireland

F02: Contract notice

Notice identifier: 2021/S 000-000808

Procurement identifier (OCID): ocds-h6vhtk-028a7c

Published 14 January 2021, 5:56pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Police Service of Northern Ireland

C/O 303 Airport Road West

BELFAST

BT3 9ED

#### **Email**

[justice.cpd@finance-ni.gov.uk](mailto:justice.cpd@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Police Service of Northern Ireland

Brooklyn

Belfast

BT5 6LE

**Email**

[justice.cpd@finance-ni.gov.uk](mailto:justice.cpd@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.etendersni.gov.uk](http://www.etendersni.gov.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes

#### **II.1.2) Main CPV code**

- 33741300 - Hand sanitizer

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes The Contract will be divided into three Lots and includes the items listed below. Tenderers may apply for 1 or

more Lots. PSNI and CPD reserve the right to not award all Lots, or to not award items within Lots. Lot 1 – Hand Sanitiser refill 5L Lot 2 – Moisturising Cream and Dispenser Lot 3 – Disposable Sanitiser Wipes Following the evaluation of tenders, 2 Contractors will be appointed for each LOT in order of the most economically advantageous tenderers (i.e. the tenderer with the highest score will be ranked first and the others in descending ranked order).

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
3

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Hand Sanitiser Refill 5L

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 33141118 - Wipes
- 33711500 - Skin-care products
- 33711540 - Para-pharmaceutical creams or lotions

#### **II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

#### **II.2.4) Description of the procurement**

PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes The Contract will be divided into three Lots and includes the items listed below. Tenderers may apply for 1 or

more Lots. PSNI and CPD reserve the right to not award all Lots, or to not award items within Lots. Lot 1 – Hand Sanitiser refill 5L Lot 2 – Moisturising Cream and Dispenser Lot 3 – Disposable Sanitiser Wipes Following the evaluation of tenders, 2 Contractors will be appointed for each LOT in order of the most economically advantageous tenderers (i.e. the tenderer with the highest score will be ranked first and the others in descending ranked order).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The Contractor may agree to extend the contract for any period up to and including two periods of 12 months commencing from the initial contract period expiry date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Moisturising Cream and Dispenser

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 33141118 - Wipes
- 33711500 - Skin-care products
- 33711540 - Para-pharmaceutical creams or lotions

### **II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

### **II.2.4) Description of the procurement**

PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes The Contract will be divided into three Lots and includes the items listed below. Tenderers may apply for 1 or more Lots. PSNI and CPD reserve the right to not award all Lots, or to not award items within Lots. Lot 1 – Hand Sanitiser refill 5L Lot 2 – Moisturising Cream and Dispenser Lot 3 – Disposable Sanitiser Wipes Following the evaluation of tenders, 2 Contractors will be appointed for each LOT in order of the most economically advantageous tenderers (i.e. the tenderer with the highest score will be ranked first and the others in descending ranked order).

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### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

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Description of renewals

The Contractor may agree to extend the contract for any period up to and including two

periods of 12 months commencing from the initial contract period expiry date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 - Disposable Sanitiser Wipes

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 33141118 - Wipes
- 33711500 - Skin-care products
- 33711540 - Para-pharmaceutical creams or lotions

#### **II.2.3) Place of performance**

NUTS codes

- UKN - NORTHERN IRELAND

#### **II.2.4) Description of the procurement**

PSNI - Supply and Delivery of Hand Sanitiser, Moisturiser and Wipes The Contract will be divided into three Lots and includes the items listed below. Tenderers may apply for 1 or more Lots. PSNI and CPD reserve the right to not award all Lots, or to not award items within Lots. Lot 1 – Hand Sanitiser refill 5L Lot 2 – Moisturising Cream and Dispenser Lot 3 – Disposable Sanitiser Wipes Following the evaluation of tenders, 2 Contractors will be

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#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

Accelerated procedure

Justification:

An Accelerated Open Procedure will be utilised as the need for these products is urgent and critical for health and

safety of the PSNI. This procedure is set out under Regulation 27(5) of the Public Procurement regulations 2015 (as amended) - Where a state of urgency duly substantiated by the contracting authority

renders impracticable the time limit laid down in paragraph (2), it may fix a time limit which shall be not less than 15 days from the

date on which the contract notice is sent.

The accelerated open procedure can be applied without disadvantaging any suppliers and it will be widely advertised through the Fina a Tender Service ensuring transparency and equality of opportunity to bid.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 February 2021

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 2 May 2021

**IV.2.7) Conditions for opening of tenders**

Date

1 February 2021

Local time

3:30pm

Information about authorised persons and opening procedure

Only CPD procurement staff with access to the tender.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The successful contractor's performance on this contract will be managed as per the specification and regularly monitored (see. Procurement Guidance Note 01/12 — Contract Management — Procedures and Principles). Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a notice of unsatisfactory performance and this contract may be terminated. A central register of such notices for supplies and services contracts will be maintained and published on the CPD website. Any contractor in receipt of a notice of unsatisfactory performance will be required to declare this in future tender submissions for a period of 3 years from the date of issue of the notice. It may also result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any such bodies

Belfast

Country

United Kingdom