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Tender

## **Short Breaks (Play & Leisure) and Domiciliary Care Services for Children with Disabilities Framework**

Leicestershire County Council

F02: Contract notice

Notice identifier: 2025/S 000-000806

Procurement identifier (OCID): ocids-h6vhtk-04cef4

Published 10 January 2025, 11:30am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicestershire County Council

County Hall, Leicester Road, Glenfield

Leicester

LE3 8RA

#### **Contact**

Children & Family Services Commissioning Service

#### **Email**

[CFSCommissioningSupport@leics.gov.uk](mailto:CFSCommissioningSupport@leics.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF22 - Leicestershire CC and Rutland

**Internet address(es)**

Main address

<https://www.eastmidstenders.org/index.html>

Buyer's address

<https://www.eastmidstenders.org/index.html>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=d1cede75-019d-ef11-8132-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=d1cede75-019d-ef11-8132-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Short Breaks (Play & Leisure) and Domiciliary Care Services for Children with Disabilities Framework

Reference number

DN750998

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicestershire County Council is conducting a procurement to establish a Framework Agreement in accordance with the Light-Touch Regime requirements of the Public Contracts Regulations 2015 (SI 2015/102) (PCR 2015) for the purpose of procuring service providers to deliver services with regards to Short Breaks (Play & Leisure) and Domiciliary Care for Children with Disabilities.

The requirement will be broken down into lots as described below.

Lot 1 - Short Breaks (Play & Leisure): Short breaks provide opportunities for disabled children and young people to spend time away from their parents and carers, with friends and peers, for positive opportunities. They are intended to promote their positive mental health and emotional well-being. Short Breaks normally occur on a regular and planned basis and should be part of an integrated programme of support which is regularly reviewed. Emergency Short Break provision will need to be provided from time to time.

Lot 2 - Domiciliary Care

Domiciliary care is a statutory service that the Council has a duty to provide and it relates to the provision of care and support to children and families in their own home (e.g. personal care, meal preparation, moving and handling etc.). The service can only be provided following an assessment of need and if certain thresholds are met. This service is not exclusively for disabled children and young people although they make up the vast

majority of service users. The framework covers two broad areas of domiciliary care - domestic tasks and sitting services.

It is anticipated multiple Providers will be awarded on to each lot.

It is intended that the Framework will commence on 01/04/2025 and that it will be in place for an initial period of one year ending 31/03/2026. There are three options to extend the framework in 12 month increments to a maximum end date of 31/03/2029.

The Framework will be subject to review and re-opening. The Framework will be re-opened when the Council believes that reopening competition would be beneficial in terms of meeting demand and ensuring the framework is fit for purpose. This could be on an annual basis, to align with the framework's anniversary, and/or at any other time the Council deems necessary.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,440,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Short Breaks (Play & Leisure)

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKF22 - Leicestershire CC and Rutland

#### **II.2.4) Description of the procurement**

Short Breaks (Play & Leisure) provide opportunities for disabled children and young people to spend time away from their parents and carers, with friends and peers, for positive opportunities. They are intended to promote their positive mental health and emotional well-being. Short Breaks normally occur on a regular and planned basis and should be part of an integrated programme of support which is regularly reviewed. Emergency Short Break provision will need to be provided from time to time.

The estimated Lot 1 annual value is £378,000

It is anticipated that all tenderers that meet the award criteria and quality threshold set out in the tender documents will be accepted onto this lot. Services will then be called-off as and when required by Leicestershire County Council following the call-off procedure described within the service specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £1,512,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

It is intended that the Framework will commence on 01/04/2025 and that it will be in place for an initial period of 12 months ending 31/03/2026. There are three options to extend the framework in 12 month increments with a maximum end date of 31/03/2029.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Domiciliary Care

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 850000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKF22 - Leicestershire CC and Rutland

### **II.2.4) Description of the procurement**

Domiciliary care is a statutory service that the Council has a duty to provide and it relates to the provision of care and support to children and families in their own home (e.g. personal care, meal preparation, moving and handling etc.). The service can only be provided following an assessment of need and if certain thresholds are met. This service is not exclusively for disabled children and young people although they make up the vast majority of service users. The framework covers two broad areas of domiciliary care - domestic tasks and sitting services.

The estimated Lot 2 annual value is £232,000

It is anticipated that all tenderers that meet the award criteria and quality threshold set out

in the tender documents will be accepted onto this lot. Services will then be called-off as and when required by Leicestershire County Council following the call-off procedure described within the service specification.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £928,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

It is intended that the Framework will commence on 01/04/2025 and that it will be in place for an initial period of 12 months ending 31/03/2026. There are three options to extend the framework in 12 month increments with a maximum end date of 31/03/2029.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 February 2025



Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Tenderers should note that final submissions must be made only via the “East Midlands Tenders” e-tendering portal, no other submission route is permitted. Failure to follow this path will result in the tender submission being disregarded. All documents pertaining to this opportunity will be available for download via the portal. Please ensure you are able to download all files after accessing the portal. If you have any query regarding the content or require further information, please use the message tool

provided within the portal. If you experience any problems with registration or expression of interest on the portal, please contact [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

The Council will be holding a Provider Event via Microsoft Teams. The provisional date for the event is 20th January 2025 at a time to be confirmed. There will be an opportunity to hear from the Council about the contract requirements and the procurement process. It will also offer an opportunity to ask questions.

Details on how to register to attend the event are provided in the tender documents. The final date and time will be confirmed via the messaging facility on the portal

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice

London

WC2A

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Leicestershire County Council (LCC) will incorporate a minimum 10 calendar day standstill period at the point of information on the award of the contract is communicated to Tenderers. LCC will ensure information on the award of the contract is communicated to all Tenderers. Tenderers who are unsuccessful shall be informed by LCC as soon as possible after the decision has been made as to the reasons why the applicant/ tenderer was unsuccessful.

If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take legal action. Any such action must be brought within the applicable limitation period. Where a contract has not been entered into the Court may order the setting aside of the award decision or order for any document to be amended.

The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to review the award decision before the contract is entered into.