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Tender

## **Graduation Services (Gowns and Photography)**

Manchester Metropolitan University

F02: Contract notice

Notice identifier: 2022/S 000-000802

Procurement identifier (OCID): ocds-h6vhtk-0309ba

Published 11 January 2022, 6:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Manchester Metropolitan University

All Saints Building

Manchester

#### **Email**

[michael.kelly@mmu.ac.uk](mailto:michael.kelly@mmu.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKD33 - Manchester

#### **Internet address(es)**

Main address

<https://www2.mmu.ac.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/mmu.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Graduation Services (Gowns and Photography)

Reference number

MMU1070

#### **II.1.2) Main CPV code**

- 79961300 - Specialised photography services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Manchester Metropolitan University (referred to in this document as "the University", "we" "our" or "Us") is seeking to appoint through a competitive tender process a suitably qualified and experienced provider of Graduation Services. Approximately 11,000 students will be invited with around 8,000 expected to attend. Circa 22 ceremonies will be held over an 8-day period. Ceremonies have historically been held at the Bridgewater Hall in Manchester with gown collection and photographs at the Midland Hotel, Manchester.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79961300 - Specialised photography services

#### **II.2.3) Place of performance**

NUTS codes

- UKD33 - Manchester

#### **II.2.4) Description of the procurement**

The University requires the provision of academic dress hire and photography services for Graduation Ceremonies commencing in Summer 2022. Approximately 11,000 students will be invited with around 8,000 expected to attend. Circa 22 ceremonies will be held over an 8-day period. Ceremonies have historically been held at the Bridgewater Hall in Manchester with gown collection and photographs at the Midland Hotel, Manchester.

#### **II.2.5) Award criteria**

Price

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

1 April 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 February 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

11 February 2022

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Manchester Metropolitan University

Manchester

Country

United Kingdom