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Tender

The FitzWimarc School ~ Cleaning Tender

The FitzWimarc School

F02: Contract notice

Notice identifier: 2021/S 000-000775

Procurement identifier (OCID): ocds-h6vhtk-028a5b

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Section I: Contracting authority

I.1) Name and addresses

The FitzWimarc School

Hockley Road, Rayleigh

Essex

SS6 8EB

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<https://www.fitzwimarc.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Essex:-School-cleaning-services./93P2598UD4>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The FitzWimarc School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for The FitzWimarc School.

The FitzWimarc school is a comprehensive 11-18 school with about 1700 students and 220 staff. The school is extremely proud of its excellent reputation, not only within the town of Rayleigh but across the county of Essex. Our traditional values, where a caring, supportive environment is reinforced by high standards of behaviour, allow each and every child to develop a lifelong love of learning

II.1.5) Estimated total value

Value excluding VAT: £894,750

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for The FitzWimarc School.

School overview

The FitzWimarc school is a comprehensive 11-18 school with about 1700 students and 220 staff. The school is extremely proud of its excellent reputation, not only within the town of Rayleigh but across the county of Essex. Our traditional values, where a caring, supportive environment is reinforced by high standards of behaviour, allow each and every child to develop a lifelong love of learning

The school is oversubscribed and achieves above average examination results. A new block was opened in February 2020, housing the Dining Hall, and 12 classrooms and a new Reception and Front Office will open during the 2020-21 academic year.

Tender information:

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for the school. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

The contract being tendered is for three years in duration from 1st August 2021 until 31st July 2024 with the option to extend upon agreement with the school, for a maximum of a further 2-year period. The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

At present our Cleaning contractor provides equivalent of 301.5 hours cleaning per week. This cleaning is provided across 43 weeks of the year (39 weeks term time plus 4 weeks during school closure as agreed with the school).

Cleaning is provided by

- 1 working supervisor
- 14 cleaning operatives

There is one member of the team in addition to supervisor who attends during the day to service toilets.

The current incumbent contractor is Birkin Cleaning Services

Birkin adhered to the LGPS and 3 members of staff who TUPE transferred to Birkin from the school are known to be members of this pension scheme.

Please be advised that the Trust has a minimum requirement for a contractor's employer's liability/ public liability and professional indemnity insurance of not less than £5,000,000.

The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1m

The annual value of the current contract is £ 178,950 and therefore the total value of this contract over the maximum 5-year term is £894,750

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £894,750

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2021

End date

31 August 2026

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 March 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

19 April 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Essex:-School-cleaning-services./93P2598UD4>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/93P2598UD4>

GO Reference: GO-2021114-PRO-17639921

VI.4) Procedures for review

VI.4.1) Review body

The FitzWimarc School

Hockley Road, Rayleigh

Essex

SS6 8EB

Country

United Kingdom