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Tender

## **Employee Occupational Health Services**

Norfolk County Council

F02: Contract notice

Notice identifier: 2025/S 000-000745

Procurement identifier (OCID): ocds-h6vhtk-04cecf

Published 9 January 2025, 6:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 2DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

#### **Internet address(es)**

Main address

<https://www.norfolk.gov.uk/>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

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### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employee Occupational Health Services

Reference number

NCCT43096

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Norfolk County Council wishes to enter into a contract(s) for health and wellbeing services. The contract will be for 2 Lots, providing Occupational Health services. In respect to NCC's vision of this service: Occupational Health Service - An assessment, advice and treatment service that enables NCC to manage employees appropriately in relation to the effects of health on work and work on health. Norfolk County Council (NCC) is made up of directorates including Adult Social Care, Children's Services, Cultural Services, Education, etc. This is Lot 1. Norfolk Fire and Rescue Service (NFRS) is part of NCC but has additional occupational health requirements. NFRS is Lot 2. Full details of the requirements can be found in the Service Specification for each lot, which forms a Schedule to the Terms and Conditions.

### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Occupational Health Provision Norfolk County Council

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norfolk

### **II.2.4) Description of the procurement**

Norfolk County Council wishes to enter into a contract(s) for health and wellbeing services. The contract will be for 2 Lots, providing Occupational Health services. The health and well-being of our staff is key to the delivery of services to residents of Norfolk. In conjunction with an in-house health, safety and well-being team, our 7000 managers and employees have access to a number of services in order to provide assessment, treatment and advice in relation to all aspects of their health that have an impact on their job. In addition, we offer these services on a traded basis to local authority schools and academies. In respect to NCC's vision of this service: Occupational Health Service - An assessment, advice and treatment service that enables NCC to manage employees appropriately in relation to the effects of health on work and work on health. Norfolk County Council (NCC) is made up of directorates including Adult Social Care, Children's Services, Cultural Services, Education etc. This is Lot 1.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Occupational Health Provision Norfolk Fire and Rescue Service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norfolk

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The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2025

Local time

11:10am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 February 2025

Local time

11:10am

Place

Norwich

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BuyerProfiles>. Once registered you will be able to see the procurement project under the `tenders` section and `express an interest` to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NpLaw

Norwich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings may be brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.