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Contract

## **Hamstead Hall Academy Trust - HR and Payroll Software and Services**

Hamstead Hall Academy

F03: Contract award notice

Notice identifier: 2024/S 000-000735

Procurement identifier (OCID): ocids-h6vhtk-03e2f7

Published 10 January 2024, 9:24am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hamstead Hall Academy

Craythorne Avenue, Handsworth Wood

Birmingham

B20 1HL

#### **Email**

[emma.middleton@tenetservices.com](mailto:emma.middleton@tenetservices.com)

#### **Telephone**

+44 1213867510

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.hamsteadhall.com>

Buyer's address

<http://www.hamsteadhall.com>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hamstead Hall Academy Trust - HR and Payroll Software and Services

Reference number

CA11894 -

#### **II.1.2) Main CPV code**

- 48442000 - Financial systems software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Hamstead Hall Academy Trust are seeking proposals from providers of HR and Payroll Software and Services for their two sites in Handsworth Wood, Birmingham.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £93,435.2

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

#### **II.2.4) Description of the procurement**

Hamstead Hall Academy Trust are seeking proposals from providers of Managed HR and Payroll Services for their two sites in Handsworth Wood, Birmingham. The current HR and Payroll Software and Managed Payroll Service are outsourced to third party providers.

Suppliers are requested to note that this contract is for HR and Payroll Software, with additional Managed Payroll Services

#### **II.2.5) Award criteria**

Quality criterion - Name: Functional Requirements / Weighting: 30.00%

Quality criterion - Name: Non-Functional Requirements / Weighting: 10.00%

Quality criterion - Name: Payroll Service Requirements / Weighting: 20.00%

Quality criterion - Name: Added Value / Weighting: 10.00%

Price - Weighting: 30.00%

#### **II.2.11) Information about options**

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-020639](#)

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## **Section V. Award of contract**

### **Contract No**

CA11894

### **Title**

Hamstead Hall Academy Trust - HR and Payroll Software and Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

10 January 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

PS Financials Limited

Park House, Peterborough Business Park

Peterborough

PE2 6FZ

Email

[james.vear@psfinancials.com](mailto:james.vear@psfinancials.com)

Telephone

+44 1733367330

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.psfinancials.com/contact-us/>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £93,435.2

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

Telephone

+44 7834518948

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

[mary.bee@tenetservices.com](mailto:mary.bee@tenetservices.com)

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+44 7834518948

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#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

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