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Contract

Hamstead Hall Academy Trust - HR and Payroll Software and Services

Hamstead Hall Academy

F03: Contract award notice

Notice identifier: 2024/S 000-000735

Procurement identifier (OCID): ocids-h6vhtk-03e2f7

Published 10 January 2024, 9:24am

Section I: Contracting authority

I.1) Name and addresses

Hamstead Hall Academy

Craythorne Avenue, Handsworth Wood

Birmingham

B20 1HL

Email

emma.middleton@tenetservices.com

Telephone

+44 1213867510

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.hamsteadhall.com>

Buyer's address

<http://www.hamsteadhall.com>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hamstead Hall Academy Trust - HR and Payroll Software and Services

Reference number

CA11894 -

II.1.2) Main CPV code

- 48442000 - Financial systems software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Hamstead Hall Academy Trust are seeking proposals from providers of HR and Payroll Software and Services for their two sites in Handsworth Wood, Birmingham.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £93,435.2

II.2) Description

II.2.2) Additional CPV code(s)

- 79211110 - Payroll management services
- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

II.2.4) Description of the procurement

Hamstead Hall Academy Trust are seeking proposals from providers of Managed HR and Payroll Services for their two sites in Handsworth Wood, Birmingham. The current HR and Payroll Software and Managed Payroll Service are outsourced to third party providers.

Suppliers are requested to note that this contract is for HR and Payroll Software, with additional Managed Payroll Services

II.2.5) Award criteria

Quality criterion - Name: Functional Requirements / Weighting: 30.00%

Quality criterion - Name: Non-Functional Requirements / Weighting: 10.00%

Quality criterion - Name: Payroll Service Requirements / Weighting: 20.00%

Quality criterion - Name: Added Value / Weighting: 10.00%

Price - Weighting: 30.00%

II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-020639](#)

Section V. Award of contract

Contract No

CA11894

Title

Hamstead Hall Academy Trust - HR and Payroll Software and Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 January 2024

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

PS Financials Limited

Park House, Peterborough Business Park

Peterborough

PE2 6FZ

Email

james.vear@psfinancials.com

Telephone

+44 1733367330

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.psfinancials.com/contact-us/>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £93,435.2

Section VI. Complementary information

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with www.multiquote.com and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4) Procedures for review

VI.4.1) Review body

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

mary.bee@tenetservices.com

Telephone

+44 7834518948

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Tenet Education Services Ltd

Procurement House Unit 23, Leslie Hough Way, Leslie Hough Way

Salford

M6 6AJ

Email

mary.bee@tenetservices.com

Telephone

+44 7834518948

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

VI.4.4) Service from which information about the review procedure may be obtained

Tenet Education Services Ltd

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Salford

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