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Tender

Multi-site cleaning contract

Sheffield Museums Trust

F02: Contract notice

Notice identifier: 2022/S 000-000724

Procurement identifier (OCID): ocds-h6vhtk-03096c

Published 11 January 2022, 11:14am

Section I: Contracting authority

I.1) Name and addresses

Sheffield Museums Trust

Leader House, Surrey Street

Sheffield

S1 2LH

Email

jim.lowe@sheffieldmuseums.org.uk

Telephone

+44 1142782600

Fax

+44 1142782660

Country

United Kingdom

NUTS code

UKE32 - Sheffield

Internet address(es)

Main address

<http://www.museums-sheffield.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA31889

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.museums-sheffield.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.museums-sheffield.org.uk/>

I.4) Type of the contracting authority

Other type

Registered Charity Company

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Multi-site cleaning contract

Reference number

SMT004/cleaning

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Contracted cleaning services for 5 museum sites

II.1.5) Estimated total value

Value excluding VAT: £65,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKE32 - Sheffield

Main site or place of performance

Sheffield

II.2.4) Description of the procurement

Contract cleaning services for 5 museum sites. Further details available in tender documentation

II.2.5) Award criteria

Quality criterion - Name: Understanding of requirements / Weighting: 20

Quality criterion - Name: Reputation and relevant experience / Weighting: 20

Quality criterion - Name: Locality / Weighting: 10

Quality criterion - Name: environmental factors / Weighting: 10

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £65,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

By agreement

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Potential for additional cleaning and hygiene services to be added to the contract

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 April 2022

IV.2.7) Conditions for opening of tenders

Date

11 February 2022

Local time

12:00pm

Place

Sheffield

Information about authorised persons and opening procedure

Opened by a minimum 2 persons

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

(MT Ref:225022)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>