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Planning

## **Multifunctional Devices, Managed Print and Content Services**

The Minister for the Cabinet Office acting through Crown Commercial

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-000723

Procurement identifier (OCID): ocds-h6vhtk-028a27

Published 13 January 2021, 11:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Minister for the Cabinet Office acting through Crown Commercial

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

#### **Email**

[RM6174MFD@crowncommercial.gov.uk](mailto:RM6174MFD@crowncommercial.gov.uk)

#### **Telephone**

+44 3450103503

#### **Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://www.gov.uk/ccs>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Multifunctional Devices, Managed Print and Content Services

Reference number

RM6174

**II.1.2) Main CPV code**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

**II.1.3) Type of contract**

## Supplies

### **II.1.4) Short description**

Crown Commercial Service (CCS) acting as the Authority intends to put in place a Pan Government Collaborative Agreement for the provision of Multifunctional Devices, Managed Print and Content Services to be utilised by Central Government Departments and all other UK Public Sector Bodies, including Local Authorities, Health, Police, Fire and Rescue, Education (including schools, colleges and other educational establishments), charities and third sector and Devolved Administrations.

CCS will be partnering with YPO and ESPO to put this agreement in place.

Suppliers are advised to refer to 'ADDITIONAL INFORMATION SECTION V1.3' below for further important information.

### **II.1.5) Estimated total value**

Value excluding VAT: £900,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Multifunctional Devices (MFDs) and Basic Print Management Software

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment
- 30121100 - Photocopiers
- 30121200 - Photocopying equipment
- 30121300 - Reproduction equipment

- 30123000 - Office and business machines
- 30125000 - Parts and accessories of photocopying apparatus
- 30174000 - Label making machines
- 30192400 - Reprographic supplies
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 48000000 - Software package and information systems
- 48311100 - Document management system
- 48613000 - Electronic data management (EDM)
- 48773100 - Print-spooling software package
- 48800000 - Information systems and servers
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72212311 - Document management software development services
- 72212772 - Print utility software development services
- 72212780 - System, storage and content management software development services
- 72220000 - Systems and technical consultancy services
- 72221000 - Business analysis consultancy services
- 72222100 - Information systems or technology strategic review services
- 72222200 - Information systems or technology planning services
- 72222300 - Information technology services
- 72223000 - Information technology requirements review services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services

- 79212000 - Auditing services
- 79212200 - Internal audit services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79410000 - Business and management consultancy services
- 79520000 - Reprographic services
- 79521000 - Photocopying services
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79995100 - Archiving services

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

### **II.2.4) Description of the procurement**

Online Web-based Solution (including catalogue of devices, accessories and consumables)

Provision of basic Print Management Software

Pre and Post Maintenance and Support

Crown Commercial Service wish to bring to your attention that it is expected that to participate in this Lot 1 procurement, bidders will be required to demonstrate that they are certified for the services listed below (and/or equivalent) under and in connection with the procurement.

- Cyber Essentials Basic

- BS EN ISO 9001
- ISO 27001 Information Security Management
- N3 (the national broadband network for the English National Health Service (NHS))
- Code of Connection (CoCo) Compliance
- Government Connection Secure Extranet (GCSX)
- Public Services Network (PSN) Compliance
- Citrix Secure Gateway
- Level 2 Information Governance
- BS 7858 Security Screening
- ISO 29142 Information Technology - Print Cartridge Categorisation
- ISO 15408 Common Criteria for Information Technology Security Evaluation
- ISO14001 Eco Management and Audit Scheme (EMAS)

#### **II.2.14) Additional information**

Multifunctional Devices, Managed Print and Content Services

The framework will be broken down into individual lots and stated within this Notice.

## **II.2) Description**

### **II.2.1) Title**

Multifunctional Devices, Managed Print, Software, Equipment and Associated Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment

- 30121000 - Photocopying and thermocopying equipment
- 30121100 - Photocopiers
- 30121200 - Photocopying equipment
- 30121300 - Reproduction equipment
- 30123000 - Office and business machines
- 30125000 - Parts and accessories of photocopying apparatus
- 30174000 - Label making machines
- 30192400 - Reprographic supplies
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 48000000 - Software package and information systems
- 48311100 - Document management system
- 48613000 - Electronic data management (EDM)
- 48773100 - Print-spooling software package
- 48800000 - Information systems and servers
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72212311 - Document management software development services
- 72212772 - Print utility software development services
- 72212780 - System, storage and content management software development services
- 72220000 - Systems and technical consultancy services
- 72221000 - Business analysis consultancy services
- 72222100 - Information systems or technology strategic review services
- 72222200 - Information systems or technology planning services

- 72222300 - Information technology services
- 72223000 - Information technology requirements review services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services
- 79212000 - Auditing services
- 79212200 - Internal audit services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79410000 - Business and management consultancy services
- 79520000 - Reprographic services
- 79521000 - Photocopying services
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79995100 - Archiving services

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

### **II.2.4) Description of the procurement**

- Hardware Devices and Consumables
- Software Products and Document Workflow Solutions
- Cloud Hosting and Printing (SaaS) Solution
- Legacy Device Management



- Device Management Print Management
- Deployment Services
- Operational Services
- Associated Services

Crown Commercial Service wish to bring to your attention that it is expected that to participate in this Lot 2 procurement, bidders will be required to demonstrate that they are certified for the services listed below (and/or equivalent) under and in connection with the procurement.

- Cyber Essentials Basic
- BS EN ISO 9001
- ISO 27001 Information Security Management
- N3 (the national broadband network for the English National Health Service (NHS))
- Code of Connection (CoCo) Compliance
- Government Connection Secure Extranet (GCSX)
- Public Services Network (PSN) Compliance
- Citrix Secure Gateway
- Level 2 Information Governance
- BS 7858 Security Screening
- ISO 29142 Information Technology - Print Cartridge Categorisation
- ISO 15408 Common Criteria for Information Technology Security Evaluation
- ISO14001 Eco Management and Audit Scheme (EMAS)

#### **II.2.14) Additional information**

Multifunctional Devices, Managed Print and Content Services

The framework will be broken down into individual lots and stated within this Notice.

## **II.2) Description**

### **II.2.1) Title**

Multifunction Print Devices (MFDs) and Software Managed Services

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment
- 30121100 - Photocopiers
- 30121200 - Photocopying equipment
- 30121300 - Reproduction equipment
- 30123000 - Office and business machines
- 30125000 - Parts and accessories of photocopying apparatus
- 30174000 - Label making machines
- 30192400 - Reprographic supplies
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 48000000 - Software package and information systems
- 48311100 - Document management system
- 48613000 - Electronic data management (EDM)
- 48773100 - Print-spooling software package
- 48800000 - Information systems and servers
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery

- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72212311 - Document management software development services
- 72212772 - Print utility software development services
- 72212780 - System, storage and content management software development services
- 72220000 - Systems and technical consultancy services
- 72221000 - Business analysis consultancy services
- 72222100 - Information systems or technology strategic review services
- 72222200 - Information systems or technology planning services
- 72222300 - Information technology services
- 72223000 - Information technology requirements review services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services
- 79212000 - Auditing services
- 79212200 - Internal audit services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79410000 - Business and management consultancy services
- 79520000 - Reprographic services
- 79521000 - Photocopying services
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79995100 - Archiving services

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

### **II.2.4) Description of the procurement**

- Managed Print Services
- Enhanced Services
- Software Products and Document Workflow Solutions
- Cloud Hosting and Printing (SaaS) Solution
- Security Management Services
- Inventory Management Services
- Automated Workflow / Business Process Optimisation
- Third Parties and Multi-Vendor Fleet Management
- Operational Services
- Associated Services

Crown Commercial Service wish to bring to your attention that it is expected that to participate in this Lot 2 procurement, bidders will be required to demonstrate that they are certified for the services listed below (and/or equivalent) under and in connection with the procurement.

- Cyber Essentials Basic
- BS EN ISO 9001
- ISO 27001 Information Security Management
- N3 (the national broadband network for the English National Health Service (NHS))
- Code of Connection (CoCo) Compliance
- Government Connection Secure Extranet (GCSX)

- Public Services Network (PSN) Compliance
- Citrix Secure Gateway
- Level 2 Information Governance
- BS 7858 Security Screening
- ISO 29142 Information Technology - Print Cartridge Categorisation
- ISO 15408 Common Criteria for Information Technology Security Evaluation
- ISO14001 Eco Management and Audit Scheme (EMAS)

#### **II.2.14) Additional information**

Multifunctional Devices, Managed Print and Content Services

The framework will be broken down into individual lots and stated within this Notice.

## **II.2) Description**

### **II.2.1) Title**

Print Consultancy Services

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment
- 30121100 - Photocopiers
- 30121200 - Photocopying equipment
- 30121300 - Reproduction equipment
- 30123000 - Office and business machines

- 30125000 - Parts and accessories of photocopying apparatus
- 30174000 - Label making machines
- 30192400 - Reprographic supplies
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 48000000 - Software package and information systems
- 48311100 - Document management system
- 48613000 - Electronic data management (EDM)
- 48773100 - Print-spooling software package
- 48800000 - Information systems and servers
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72212311 - Document management software development services
- 72212772 - Print utility software development services
- 72212780 - System, storage and content management software development services
- 72220000 - Systems and technical consultancy services
- 72221000 - Business analysis consultancy services
- 72222100 - Information systems or technology strategic review services
- 72222200 - Information systems or technology planning services
- 72222300 - Information technology services
- 72223000 - Information technology requirements review services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services
- 79212000 - Auditing services

- 79212200 - Internal audit services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79410000 - Business and management consultancy services
- 79520000 - Reprographic services
- 79521000 - Photocopying services
- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79995100 - Archiving services

### **II.2.3) Place of performance**

NUTS codes

- UK - UNITED KINGDOM

### **II.2.4) Description of the procurement**

- Managed Print and Content Management Audits and Consultancy Services
- Evaluation, advice and recommendations in the context of sound strategic direction

Crown Commercial Service wish to bring to your attention that it is expected that to participate in this Lot 2 procurement, bidders will be required to demonstrate that they are certified for the services listed below (and/or equivalent) under and in connection with the procurement.

- Cyber Essentials Basic
- BS EN ISO 9001
- ISO 27001 Information Security Management
- N3 (the national broadband network for the English National Health Service (NHS))

- Code of Connection (CoCo) Compliance
- Government Connection Secure Extranet (GCSX)
- Public Services Network (PSN) Compliance
- Citrix Secure Gateway
- Level 2 Information Governance
- BS 7858 Security Screening
- ISO 29142 Information Technology - Print Cartridge Categorisation
- ISO 15408 Common Criteria for Information Technology Security Evaluation
- ISO14001 Eco Management and Audit Scheme (EMAS)

#### **II.2.14) Additional information**

Multifunctional Devices, Managed Print and Content Services

The framework will be broken down into individual lots and stated within this Notice.

#### **II.3) Estimated date of publication of contract notice**

23 February 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes



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## Section VI. Complementary information

### VI.3) Additional information

Crown Commercial Service in conjunction with its partner YPO and ESPO invites suppliers to state their expression of interest in this tender by emailing [RM6174MFD@crowncommercial.gov.uk](mailto:RM6174MFD@crowncommercial.gov.uk) no later than midday on Friday 22nd January 2021 and providing the following information:

- a. Organisation Name;
  - b. Representative contact name, job title, email address and/or mobile number;
  - c. Confirm YES or NO to contact information being input within CCS Salesforce System in line with GDPR requirements; and
  - d. State which lot(s) interested in.
2. Suppliers are advised to draw their attention to the certification requirements specific to each Lot stated within Additional Requirements.
3. Crown Commercial Service (CCS) will use an eSourcing system for this competition and reserves the right to use an electronic auction. The eSourcing system we will use is [<https://crowncommercialservice.bravosolution.co.uk>].
4. Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.
5. The value in II.1.5 is an indicative value over 4 years (48 months).
6. The date in II.3) is the estimated date of publication, please refer to the CCS website page Upcoming Deals - RM6174 Multifunctional Devices, Managed Print and Content Services for updates.