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Tender

Event Services to the National Gallery

The National Gallery

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-000714

Procurement identifier (OCID): ocids-h6vhtk-039650

Published 10 January 2023, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

The National Gallery

Trafalgar Square

London

WC2N 5DN

Email

contracting@ng-london.org.uk

Telephone

+44 2077475810

Country

United Kingdom

Region code

UKI32 - Westminster

Internet address(es)

Main address

www.nationalgallery.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./XVFF7N2DRA>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/XVFF7N2DRA>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Event Services to the National Gallery

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of event services to the National Gallery and its private and corporate venue hire clients. Services required include caterers, floristry, furniture hire, production (including lighting and sound) and entertainment. Estimated value includes spend by the Gallery only; additional revenue streams from venue hire clients will be available.

II.1.5) Estimated total value

Value excluding VAT: £3,433,600

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Caterers

Lot No

1

II.2.2) Additional CPV code(s)

- 55523000 - Catering services for other enterprises or other institutions

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

Provision of event catering services. Value of lot does not include third party spend.

II.2.6) Estimated value

Value excluding VAT: £2,437,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 June 2023

End date

31 May 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Floristry

Lot No

2

II.2.2) Additional CPV code(s)

- 03121200 - Cut flowers

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

Provision of event floristry. Value of lot does not include third party spend.

II.2.6) Estimated value

Value excluding VAT: £172,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 June 2023

End date

31 May 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Furniture Hire

Lot No

3

II.2.2) Additional CPV code(s)

- 39150000 - Miscellaneous furniture and equipment

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

Provision of event furniture hire. Value of lot does not include third party spend.

II.2.6) Estimated value

Value excluding VAT: £285,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 June 2023

End date

31 May 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Production

Lot No

4

II.2.2) Additional CPV code(s)

- 92370000 - Sound technician
- 31527260 - Lighting systems

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

Provision of event production services, including lighting and sound. Value of lot does not include third party spend.

II.2.6) Estimated value

Value excluding VAT: £442,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 June 2023

End date

31 May 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Entertainment

Lot No

5

II.2.2) Additional CPV code(s)

- 92300000 - Entertainment services

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

Provision of event entertainment services. Value of lot does not include third party spend.

II.2.6) Estimated value

Value excluding VAT: £97,000

II.2.7) Duration of the contract or the framework agreement

Start date

1 June 2023

End date

31 May 2027

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Bidders must complete and return the selection questionnaire in order to be considered for shortlisting to be invited to tender. The tender process will include tastings, site or event visits to assess performance quality.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Restricted procedure

IV.1.11) Main features of the award procedure

Suppliers successful after the selection questionnaire will be invited to submit a tender; evaluation criteria for the tender shall include site visits, or visits to an event, or tastings.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./XVFF7N2DRA>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XVFF7N2DRA>

GO Reference: GO-2023110-PRO-21891403

VI.4) Procedures for review

VI.4.1) Review body

The National Gallery

Trafalgar Square

London

WC2N 5DN

Email

contracting@ng-london.org.uk

Telephone

+44 2077475823

Country

United Kingdom

Internet address

www.nationalgallery.org.uk