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Tender

## **Event Services to the National Gallery**

The National Gallery

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-000713

Procurement identifier (OCID): ocds-h6vhtk-03964f

Published 10 January 2023, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The National Gallery

Trafalgar Square

London

WC2N 5DN

#### **Email**

[contracting@ng-london.org.uk](mailto:contracting@ng-london.org.uk)

#### **Telephone**

+44 2077475810

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

**Internet address(es)**

Main address

[www.nationalgallery.org.uk](http://www.nationalgallery.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./XVFF7N2DRA>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/XVFF7N2DRA>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Event Services to the National Gallery

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of event services to the National Gallery and its private and corporate venue hire clients. Services required include caterers, floristry, furniture hire, production (including lighting and sound) and entertainment. Estimated value includes spend by the Gallery only; additional revenue streams from venue hire clients will be available.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,433,600

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Caterers

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 55523000 - Catering services for other enterprises or other institutions

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

### **II.2.4) Description of the procurement**

Provision of event catering services. Value of lot does not include third party spend.

### **II.2.6) Estimated value**

Value excluding VAT: £2,437,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 June 2023

End date

31 May 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Floristry

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 03121200 - Cut flowers

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

### **II.2.4) Description of the procurement**

Provision of event floristry. Value of lot does not include third party spend.

### **II.2.6) Estimated value**

Value excluding VAT: £172,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 June 2023

End date

31 May 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Furniture Hire

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 39150000 - Miscellaneous furniture and equipment

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

### **II.2.4) Description of the procurement**

Provision of event furniture hire. Value of lot does not include third party spend.

### **II.2.6) Estimated value**

Value excluding VAT: £285,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 June 2023

End date

31 May 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Production

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 92370000 - Sound technician
- 31527260 - Lighting systems

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

### **II.2.4) Description of the procurement**

Provision of event production services, including lighting and sound. Value of lot does not include third party spend.

### **II.2.6) Estimated value**

Value excluding VAT: £442,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 June 2023

End date

31 May 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Entertainment

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 92300000 - Entertainment services

### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

### **II.2.4) Description of the procurement**

Provision of event entertainment services. Value of lot does not include third party spend.

### **II.2.6) Estimated value**

Value excluding VAT: £97,000

### **II.2.7) Duration of the contract or the framework agreement**

Start date

1 June 2023

End date

31 May 2027

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Bidders must complete and return the selection questionnaire in order to be considered for shortlisting to be invited to tender. The tender process will include tastings, site or event visits to assess performance quality.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Restricted procedure

#### **IV.1.11) Main features of the award procedure**

Suppliers successful after the selection questionnaire will be invited to submit a tender; evaluation criteria for the tender shall include site visits, or visits to an event, or tastings.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Event-services./XVFF7N2DRA>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XVFF7N2DRA>

GO Reference: GO-2023110-PRO-21891401

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The National Gallery

Trafalgar Square

London

WC2N 5DN

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+44 2077475823

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United Kingdom

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