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Planning

Bridges Events Planning and Delivery Partner

Department for Culture, Media and Sport

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-000712

Procurement identifier (OCID): ocids-h6vhtk-042bd2

Published 9 January 2024, 4:33pm

Section I: Contracting authority

I.1) Name and addresses

Department for Culture, Media and Sport

100 Parliament Street

London

SW1A 2BQ

Contact

DCMS Commercial

Email

commercial@DCMS.gov.uk

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.dcms.gov.uk

Buyer's address

www.dcms.gov.uk

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Bridges Events Planning and Delivery Partner

Reference number

103978

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of a professional events and project management services in respect of a number of Royal Ceremonial events in London, that are of national and international significance.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71242000 - Project and design preparation, estimation of costs

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

London

II.2.4) Description of the procurement

The Authority is seeking a supplier that will conduct the planning, and delivery if required, for selected future state funerals. These events are attended by significant numbers of people from all over the UK and abroad. The services required include, but are not limited to,:

- Event planning, coordination and management with multi-agency London partners
- Supply chain management (sourcing, and managing suppliers/sub-contractor, negotiating costs, delivery arrangement, payment collection and processing)
- Crowd management and provision of stewards and security staff
- Provision of event infrastructure including barriers, fencing, trackway, toilets, screens, PA systems, media infrastructure
- Overall event coordination and C3 across London
- Financial management and reporting

The purpose of this Prior Information Notice (PIN) is to:

- Provide advance notice that the Authority is to consider undertaking a tendering exercise to set up a new contract to support the department in the planning and delivery if required of state and ceremonial funerals
- Understand the market interest in this procurement

- Identify suppliers at the Tier 1 level who would like to participate in a Supplier Engagement Exercise.

The Supplier Engagement Exercise will provide an opportunity for event management companies to engage with the Authority and to inform the department's approach, structure and requirements for the services.

To this end, the Authority invites interested parties to email: commercial@DCMS.gov.uk to confirm attendance on 25th January 2024 at 100 Parliament Street, SW1A 2BQ.

The deadline for registration to the Supplier Engagement Exercise is by midday on 18th January 2024.

Please note that all attendees will be required to sign a Non-disclosure Agreement, a copy of which will be available on registration.

Each Organisation shall be limited to two (2) attendees per organisation.

Further to this Supplier Engagement Session the Authority will provide potential bidders the opportunity to raise questions, answers to which will be shared to all attendees.

II.2.14) Additional information

Participation in this Supplier Engagement Session is entirely voluntary and will not affect the ability of any interested party to express and interest in response to any subsequent call for competition. Further, any participation will: (i) Not in itself constitute a formal expression of interest for the purposes of any subsequent procurement; and (ii) Will also be at the tenderer's own expense.

II.3) Estimated date of publication of contract notice

25 October 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

- 71242000 - Project and design preparation, estimation of costs.
- 72224000 - Project management consultancy services.
- 79421000 - Project-management services other than for construction work.
- 79421100 - Project-supervision services other than for construction work.
- 24955000 - Chemical toilets.
- 35821000 - Flags.
- 35821100 - Flagpole.
- 79710000 - Security services.
- 48952000 - Public address systems.
- 32000000 - Radio, television, communication, telecommunication and related equipment.
- 32344210 - Radio equipment.
- 32344280 - Portable radios.
- 34928200 - Fences.