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Tender

## **PROVISION OF PROPERTY INTELLECTUAL SERVICES**

CITY UNIVERSITY OF LONDON

F02: Contract notice

Notice identifier: 2024/S 000-000702

Procurement identifier (OCID): ocds-h6vhtk-042bcb

Published 9 January 2024, 4:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

CITY UNIVERSITY OF LONDON

Northampton Square, Whiskin Stree

London

EC1V 0HB

#### **Contact**

Harriet Lisa Chebet

#### **Email**

[Procurement@city.ac.uk](mailto:Procurement@city.ac.uk)

#### **Telephone**

+44 2070408003

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Legal-services./546H48BNHR>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PROVISION OF PROPERTY INTELLECTUAL SERVICES

Reference number

24/0019

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

City University of London is looking to appoint a law firm to look after its intellectual property. City uses a trademark law firm to protect and manage the University's brand identity. For details, refer to the ITT document and Specification.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

City University of London is looking to appoint a law firm to look after its intellectual property

#### **II.2.5) Award criteria**

Quality criterion - Name: Criterion 1 / Weighting: 60

Cost criterion - Name: Criterion 1 / Weighting: 40

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

24 Months (12+12)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Lawyer firms

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2018/S 000-000000](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 February 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 12 April 2024

**IV.2.7) Conditions for opening of tenders**

Date

13 February 2024

Local time

12:00pm

Place

Delta online

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Legal-services./546H48BNHR>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/546H48BNHR>

GO Reference: GO-202419-PRO-24924801

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

CITY UNIVERSITY OF LONDON

Northampton Square, Whiskin Stree

London

EC1V 0HB

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[Procurement@city.ac.uk](mailto:Procurement@city.ac.uk)

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