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Planning

Executive and Non-Executive Search 3

The Minister for the Cabinet Office acting through Crown Commercial Service

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-000701

Procurement identifier (OCID): ocds-h6vhtk-04cead

Published 9 January 2025, 3:28pm

Section I: Contracting authority

I.1) Name and addresses

The Minister for the Cabinet Office acting through Crown Commercial Service

9th Floor, The Capital, Old Hall Street

Liverpool

L3 9PP

Email

supplier@crowncommercial.gov.uk

Telephone

+44 3454102222

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/ccs>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Public procurement

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Executive and Non-Executive Search 3

Reference number

RM6394

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

Crown Commercial Service, as the Authority, intends to put in place an agreement for the provision of Executive and Non-Executive Recruitment Services for use by Central Government and UK public sector bodies.

This will be the replacement agreement for RM6290 Executive and Non Executive Recruitment Services and will support the hiring needs of UK central government departments including arms-length bodies (ALBs) and all other public sector bodies across the wider public sector. It is anticipated that Executive and Non-Executive Recruitment Services 3 will provide permanent and supporting services including, but not limited to:

- executive search,
- talent mapping,
- testing and assessment centres.

The lotting structure of this framework will be determined as a result of the market engagement.

Further information is included in the Additional Information section VI.3.

II.1.5) Estimated total value

Value excluding VAT: £100,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79610000 - Placement services of personnel
- 79635000 - Assessment centre services for recruitment

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Executive and Non-Executive Search Services 3

II.3) Estimated date of publication of contract notice

1 February 2026

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

This Prior Information Notice is to signal an intention to commence market engagement with those within the Executive Search market.

Crown Commercial Service intends to hold market engagement sessions during January and February 2025 with industry experts and suppliers interested in potentially bidding for the resulting framework contract. If you are interested in attending a market engagement session please express your interest by emailing rm6394@crowncommercial.gov.uk. Further details

will be provided to you.

Your email must clearly state: the name of your organisation, and contact details for the individual(s) who will be participating in the market engagement. Crown Commercial Service (CCS) will use an eSourcing system for this competition and reserves the right to use an electronic auction. The eSourcing system we will use is <https://crowncommercialservice.bravosolution.co.uk>.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

The value in II.1.5 is an indicative value over 4 years.

The date in II.3) is the estimated date of publication, please refer to the CCS website page <https://www.crowncommercial.gov.uk/agreements/upcoming> for updates and monitor Find A Tender Service for the publication of the contract notice.

The Cyber Essentials scheme is mandatory for Central Government Contracts which involve handling personal information and providing certain ICT products and services. The Government is taking steps to further reduce the levels of cyber security risk in its supply chain through the Cyber Essentials scheme. The scheme defines a set of controls which, when properly implemented, will provide organisations with basic protection from the most prevalent forms of threat coming from the internet.

To participate in this procurement, bidders will be required to demonstrate that they are Cyber Essentials certified for the services under and in connection with the procurement.

Please note that the Carbon Net Zero Team cannot advise on CRP compliance to bidders in a live procurement. For further guidance on 'producing your carbon reduction plan'

please follow this link:

<https://www.eventbrite.co.uk/e/ppn-0621-carbon-reduction-plan-creation-and-training-tickets-224041864247>

The bidder may be awarded a contract but shall not enter into any call off contracts with buyers until they are able to demonstrate to CCS that they meet the technical requirements prescribed by the Cyber Essentials Scheme

for services under and in connection with this procurement.

The services that arise from this framework will involve the supplier holding material that has been assigned a protective marking under the Government Security Classifications Scheme (April 2014) of OFFICIAL/SENSITIVE. Bidders will be required to implement their solution in accordance with the RM6394 Schedule, "Security Requirement and Plan", to meet RM6394 requirements. This will be released at the ITT stage.