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Contract

## Travel Management Services

Glasgow City Council

F03: Contract award notice

Notice identifier: 2021/S 000-000696

Procurement identifier (OCID): ocds-h6vhtk-028a0c

Published 13 January 2021, 4:16pm

### Section I: Contracting authority

#### I.1) Name and addresses

Glasgow City Council

Chief Executives Department, City Chambers

Glasgow

G2 1DU

#### Email

[caroline.dougan@glasgow.gov.uk](mailto:caroline.dougan@glasgow.gov.uk)

#### Telephone

+44 1412876845

#### Country

United Kingdom

#### NUTS code

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.glasgow.gov.uk](http://www.glasgow.gov.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00196](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Travel Management Services

Reference number

GCC004669CPU

**II.1.2) Main CPV code**

- 63000000 - Supporting and auxiliary transport services; travel agencies services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Glasgow City Council required an online/offline managed service to research and book

UK and international air travel, accommodation and train journeys to staff members on behalf of their remit.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £4,172 / Highest offer: £10,988 taken into consideration

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

#### **II.2.4) Description of the procurement**

Online/offline Booking system for air, hotel and rail booking within the UK and International.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The Crown Commercial Services Framework RM6016 - Public Sector Travel and Venue Solutions allowed for a Direct Award and the schedule of rate were benchmarked and proved MEAT was met.

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2013/S 126-216219](#)

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## Section V. Award of contract

### Contract No

GCC004669CPU

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

22 October 2018

#### V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

CTM (North) Limited

Shire House

Bradford

BD15HQ

Email

[louise.hutchinson-Chambers@travelctm.com](mailto:louise.hutchinson-Chambers@travelctm.com)

Telephone

+44 7341736892

Country

United Kingdom

NUTS code

- UKE41 - Bradford

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £4,172 / Highest offer: £10,988 taken into consideration

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## Section VI. Complementary information

### VI.3) Additional information

Michael Healy is also the contact for Corporate Travel Management (North)Ltd.

[Michael.healy@travelctm.com](mailto:Michael.healy@travelctm.com)

(SC Ref:640444)

### VI.4) Procedures for review

#### VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

PO Box 23 1 Carlton Place

Glasgow

G5 9DA

Email

[glasgow@scotcourts.gov.uk](mailto:glasgow@scotcourts.gov.uk)

Country

United Kingdom

Internet address

[www.scotcourts.gov.uk](http://www.scotcourts.gov.uk)