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Contract

Travel Management Services

Glasgow City Council

F03: Contract award notice

Notice identifier: 2021/S 000-000696

Procurement identifier (OCID): ocds-h6vhtk-028a0c

Published 13 January 2021, 4:16pm

Section I: Contracting authority

I.1) Name and addresses

Glasgow City Council

Chief Executives Department, City Chambers

Glasgow

G2 1DU

Email

caroline.dougan@glasgow.gov.uk

Telephone

+44 1412876845

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.glasgow.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00196

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel Management Services

Reference number

GCC004669CPU

II.1.2) Main CPV code

- 63000000 - Supporting and auxiliary transport services; travel agencies services

II.1.3) Type of contract

Services

II.1.4) Short description

Glasgow City Council required an online/offline managed service to research and book

UK and international air travel, accommodation and train journeys to staff members on behalf of their remit.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £4,172 / Highest offer: £10,988 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

II.2.4) Description of the procurement

Online/offline Booking system for air, hotel and rail booking within the UK and International.

II.2.5) Award criteria

Quality criterion - Name: Service Delivery / Weighting: 60

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The Crown Commercial Services Framework RM6016 - Public Sector Travel and Venue Solutions allowed for a Direct Award and the schedule of rate were benchmarked and proved MEAT was met.

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2013/S 126-216219](#)

Section V. Award of contract

Contract No

GCC004669CPU

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 October 2018

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

CTM (North) Limited

Shire House

Bradford

BD15HQ

Email

louise.hutchinson-Chambers@travelctm.com

Telephone

+44 7341736892

Country

United Kingdom

NUTS code

- UKE41 - Bradford

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £4,172 / Highest offer: £10,988 taken into consideration

Section VI. Complementary information

VI.3) Additional information

Michael Healy is also the contact for Corporate Travel Management (North)Ltd.

Michael.healy@travelctm.com

(SC Ref:640444)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court and Justice of the Peace Court

PO Box 23 1 Carlton Place

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Country

United Kingdom

Internet address

www.scotcourts.gov.uk