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Tender

## **Promotional Merchandise and Clothing, Vouchers & Gift Cards**

North Western Universities Purchasing Consortium

F02: Contract notice

Notice identifier: 2023/S 000-000683

Procurement identifier (OCID): ocids-h6vhtk-035b20

Published 10 January 2023, 2:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Western Universities Purchasing Consortium

Room 404, 4th Floor, Crescent House, University of Salford

Salford

M5 4WT

#### **Contact**

Dave Yates

#### **Email**

[david.yates@nwupc.ac.uk](mailto:david.yates@nwupc.ac.uk)

#### **Telephone**

+44 1612348002

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

04045190

**Internet address(es)**

Main address

<https://nwupc.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/91080>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=58699&B=NWUPC](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=58699&B=NWUPC)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=58699&B=NWUPC](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=58699&B=NWUPC)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Sub-central contracting authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Promotional Merchandise and Clothing, Vouchers & Gift Cards

Reference number

OFF3174 NW

#### **II.1.2) Main CPV code**

- 39294100 - Information and promotion products

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

NWUPC is establishing a multi-provider Framework Agreement on behalf of members of APUC, NEUPC, NWUPC, HEPCW, CPC, LUPC AND SUPC for Promotional Merchandise and Clothing, Vouchers & Gift Cards.

The Framework Agreement is divided into lots as follows:

Lot 1 – Merchandise & Clothing

Lot 2 – Vouchers & Gift Cards

Lot 3 – Promotional Clothing

Coverage of this framework is National

This Framework Agreement will commence on 1st May 2023 for an initial period of 24 (twenty-four) months until 30th April 2025 with the option to extend the Agreement for 2 periods of twelve 12 months until 30th April 2027 subject to satisfactory Economic Operator performance.

#### **II.1.5) Estimated total value**

Value excluding VAT: £25,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Merchandise & Clothing

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 18100000 - Occupational clothing, special workwear and accessories
- 18530000 - Presents and rewards
- 22900000 - Miscellaneous printed matter
- 30192121 - Ballpoint pens
- 30192130 - Pencils
- 79342200 - Promotional services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

includes, but is not limited to, the following scope; technology products, desk accessories, bags, hardware and safety products, key lights and torches, leisure and sports products, drinkware and ceramics, home and living products, key chains, badge holders and stress relievers, notebooks and portfolios, writing instruments, hats, sweatshirts, polo shirts, sweaters, hi vis vests, fleece jackets, cardigans, hoodies, , padded jackets, bomber jackets, trousers and shirts This list is not exhaustive

### **II.2.5) Award criteria**

Quality criterion - Name: Customer Requirements / Weighting: 40.00%

Price - Weighting: 60.00%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2023

End date

30 April 2025

This contract is subject to renewal

Yes

Description of renewals

This Framework Agreement will commence on 1st May 2023 for an initial period of twenty four months until 30th April 2025 with the option to extend the Agreement for twelve months until 30th April 2026 and a further twelve months until 30th April 2027 subject to satisfactory Economic Operator performance.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call off by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

### **II.2) Description**

### **II.2.1) Title**

Vouchers & Gift Cards

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 18530000 - Presents and rewards

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

including, but not limited to, the following scope; Paper Vouchers, Prepaid Cards, Gift Cards, Closed Loop Gift Cards, Open Loop Gift Cards, Controlled Loop Gift Cards, Restricted Loop Gift Cards, Implied Loop Gift Cards. This list is not exhaustive. All gift cards or vouchers will be supplied with a wallet and envelope which shall be provided free of charge. Any branding requirements of the Member Institutions will be provided at an agreed additional charge.

### **II.2.5) Award criteria**

Quality criterion - Name: Customer Requirements / Weighting: 30.00%

Price - Weighting: 70.00%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2023

End date

30 April 2025

This contract is subject to renewal

Yes

## Description of renewals

This Framework Agreement will commence on 1st May 2023 for an initial period of twenty four months until 30th April 2025 with the option to extend the Agreement for twelve months until 30th April 2026 and a further twelve months until 30th April 2027 subject to satisfactory Economic Operator performance.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

## Identification of the project

Call off by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

## **II.2) Description**

### **II.2.1) Title**

Promotional Clothing

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 18100000 - Occupational clothing, special workwear and accessories
- 18530000 - Presents and rewards
- 22900000 - Miscellaneous printed matter
- 30192121 - Ballpoint pens

- 30192130 - Pencils
- 79342200 - Promotional services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

includes, but is not limited to, the following scope; hats, sweatshirts, polo shirts, sweaters, hi vis vests, fleece jackets, cardigans, hoodies, varsity jackets, vest tops, padded jackets, bomber jackets, trousers, body warmers, shorts, ties, aprons, tunics, scarfs and shirts and will also include direct sales to students This list is not exhaustive.

### **II.2.5) Award criteria**

Quality criterion - Name: Customer Requirements / Weighting: 40.00%

Price - Weighting: 60.00%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2023

End date

30 April 2025

This contract is subject to renewal

Yes

Description of renewals

This Framework Agreement will commence on 1st May 2023 for an initial period of twenty four months until 30th April 2025 with the option to extend the Agreement for twelve months until 30th April 2026 and a further twelve months until 30th April 2027 subject to satisfactory Economic Operator performance.

### **II.2.10) Information about variants**



Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

Call off by Members from the resulting framework may be conducted by institutions using various funds including but not limited to the European Regional Development Fund (ERDF)

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 18

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-022408](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

10 February 2023

Local time

1:00pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The following organisations have committed to this procurement and intend to utilise the Framework Agreement as soon as possible after award:

NWUPC <https://www.nwupc.ac.uk/our-members>

APUC <http://www.apuc-scot.ac.uk/#!/members>

CPC <https://www.thecpc.ac.uk/members/>

HEPCW <http://www.hepcw.ac.uk/about-us-2/>

LUPC <https://www.lupc.ac.uk/member-list>

NEUPC <http://www.neupc.ac.uk/our-members>

SUPC <https://www.supc.ac.uk/about-us/our-members/our-members>

At some point during the life of the Framework Agreement the current members of the following may wish to utilise the Agreement and should have access at any point with the permission of NWUPC. This Agreement is not intended to replace any current Agreements that either participating or non-participating Institutions may already have in place. A list of the current members is available as follows:

Central Government Departments, Local Government and Public Corporations that can be accessed at the Public Sector Classification Guide

<https://www.ons.gov.uk/economy/nationalaccounts/uksectoraccounts/datasets/publicsecto>

[rclassificationguide](#)

<https://www.gov.uk/government/organisations>

Local Authorities

<https://www.gov.uk/find-local-council>

<https://www.local.gov.uk>

NDPBs

<https://www.gov.uk/government/organisations>

National Parks Authorities

<http://www.nationalparks.gov.uk>

Police Forces in the United Kingdom

[http://www.police.uk/?view=force\\_sites](http://www.police.uk/?view=force_sites)

<https://www.police-information.co.uk/index.html>

Fire and Rescue Services in the United Kingdom

<https://www.nationalfirechiefs.org.uk/fire-and-rescue-services>

NHS Bodies England

<https://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx>

Hospices in the UK

<https://www.hospiceuk.org/about-hospice-care/find-a-hospice>

Registered Social Landlords (Housing Associations)

<https://www.gov.uk/government/publications/registered-providers-of-social-housing>

Third Sector and Charities in the United Kingdom

<https://register-of-charities.charitycommission.gov.uk/>

<http://www.oscr.org.uk>

Citizens Advice in the United Kingdom

<http://www.citizensadvice.org.uk/index/getadvice.htm>

[www.cas.org.uk](http://www.cas.org.uk)

Scottish Police

<http://www.scotland.police.uk>

NI Public Bodies

Northern Ireland Government Departments

<https://www.northernireland.gov.uk/topics/your-executive/government-departments>

<https://www.nidirect.gov.uk/contacts/government-departments-in-northern-ireland>

Northern Ireland Public Sector Bodies and Local Authorities

<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>

Schools and Universities in Northern Ireland

<https://www.education-ni.gov.uk/>

Health and Social care in Northern Ireland

<http://online.hscni.net>

Northern Ireland Housing Associations

<https://www.nidirect.gov.uk/contacts/housing-associations>

Police Service of Northern Ireland

<https://www.psni.police.uk>

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NWUPC Ltd

Room 404, 4th Floor, Crescent House, University of Salford

Salford

M5 4WT

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