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Award

CPH123 Grant Fulfilment Service

Derbyshire County Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2025/S 000-000651

Procurement identifier (OCID): ocds-h6vhtk-04ce8e

Published 9 January 2025, 11:56am

Section I: Contracting authority/entity

I.1) Name and addresses

Derbyshire County Council

County hall

Matlock

DE4 3AG

Contact

Mrs Jayne Smith

Email

jayne.smith@derbyshire.gov.uk

Telephone

+44 1629536201

Country

United Kingdom

Region code

UKF1 - Derbyshire and Nottinghamshire

Internet address(es)

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CPH123 Grant Fulfilment Service

Reference number

DN756570

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

For Family Fund Trading (t/a Family Fund Business Services) to provide grant fulfilment and administration services, arranging for grant awarded goods to be delivered directly to Derbyshire residents, arranging for grant awarded payments and services to be made to Derbyshire residents.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services, on a rolling contract. Estimated transactions per annum will be in excess of 2,027. Where an inflationary increase is required for operational costs, this will be capped to the Public Health grant increases.

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £5,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

Main site or place of performance

Within the geographical area of Derbyshire (excluding Derby City)

II.2.4) Description of the procurement

For Family Fund Trading (t/a Family Fund Business Services) to provide grant fulfilment and administration services, arranging for grant awarded goods to be delivered directly to Derbyshire residents, arranging for grant awarded payments and services to be made to Derbyshire residents.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services on a rolling contract. Estimated transactions per annum will be in excess of 2,027. Where an inflationary increase is required for operational costs this will be capped to the Public Health grant increases.

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award procedure without prior publication of a concession notice in the cases listed below

- The works or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

The contract is being awarded without prior publication Under Reg 32 2 (b) (ii). There is only one economic operator that can deliver the requirements of the contract for technical and economic reasons. Family Fund Trading (t/a Family Fund Business Services) are the only economic provider who can arrange and deliver grant fulfilment services on behalf of local authorities, no other single provider can deliver the grant fulfilment services to Derbyshire residents for £5,000 per annum, processing in excess of 2,027 transactions per annum.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

CPH123

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

23 December 2024

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Family Fund Trust

London

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

The contractor/concessionaire is an SME

No

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £5,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court (Technology and Construction Court

Royal Court of Justice

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Derbyshire County Council will incorporate a minimum 10 calendar days (or 15 if non electronic or fax methods used) standstill period at the point information on the award of the

contract is communicated to the relevant economic operators. Debriefing by the Council

shall be in accordance with the Public Contracts Regulation 2015 (as amended) (the

Regulations). Such information should be requested from the addressee in Section 1.1. If an

appeal regarding the award of the contract has not been successfully resolved the

Regulations provide for the aggrieved parties who are of the opinion that they have been

harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court

(England, Wales and Northern Ireland). Any such action must be brought as soon as

possible.