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Award

## **CPH123 Grant Fulfilment Service**

Derbyshire County Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2025/S 000-000651

Procurement identifier (OCID): ocds-h6vhtk-04ce8e

Published 9 January 2025, 11:56am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Derbyshire County Council

County hall

Matlock

DE4 3AG

#### **Contact**

Mrs Jayne Smith

#### **Email**

[jayne.smith@derbyshire.gov.uk](mailto:jayne.smith@derbyshire.gov.uk)

#### **Telephone**

+44 1629536201

#### **Country**

United Kingdom

**Region code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

CPH123 Grant Fulfilment Service

Reference number

DN756570

#### II.1.2) Main CPV code

- 85000000 - Health and social work services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

For Family Fund Trading (t/a Family Fund Business Services) to provide grant fulfilment and administration services, arranging for grant awarded goods to be delivered directly to Derbyshire residents, arranging for grant awarded payments and services to be made to Derbyshire residents.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services, on a rolling contract. Estimated transactions per annum will be in excess of 2,027. Where an inflationary increase is required for operational costs, this will be capped to the Public Health grant increases.

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £5,000

### II.2) Description

### **II.2.3) Place of performance**

NUTS codes

- UKF1 - Derbyshire and Nottinghamshire

Main site or place of performance

Within the geographical area of Derbyshire (excluding Derby City)

### **II.2.4) Description of the procurement**

For Family Fund Trading (t/a Family Fund Business Services) to provide grant fulfilment and administration services, arranging for grant awarded goods to be delivered directly to Derbyshire residents, arranging for grant awarded payments and services to be made to Derbyshire residents.

Family Fund Trading (t/a Family Fund Business Services) will be paid £5,000 per annum to deliver and administer all grant fulfilment services on a rolling contract. Estimated transactions per annum will be in excess of 2,027. Where an inflationary increase is required for operational costs this will be capped to the Public Health grant increases.

Family Fund Trading (t/a Family Fund Business Services) will arrange grant awarded goods and payments direct to Derbyshire residents estimated grant awarded value received directly to Derbyshire residents of an upper limit of £950,000 per annum.

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award procedure without prior publication of a concession notice in the cases listed below

- The works or services can be provided only by a particular economic operator for the following reason:

- absence of competition for technical reasons

Explanation:

The contract is being awarded without prior publication Under Reg 32 2 (b) (ii). There is only one economic operator that can deliver the requirements of the contract for technical and economic reasons. Family Fund Trading (t/a Family Fund Business Services) are the only economic provider who can arrange and deliver grant fulfilment services on behalf of local authorities, no other single provider can deliver the grant fulfilment services to Derbyshire residents for £5,000 per annum, processing in excess of 2,027 transactions per annum.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

### **Contract No**

CPH123

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

23 December 2024

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Family Fund Trust

London

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

The contractor/concessionaire is an SME

No

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £5,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court (Technology and Construction Court

Royal Court of Justice

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Derbyshire County Council will incorporate a minimum 10 calendar days (or 15 if non electronic or fax methods used) standstill period at the point information on the award of the

contract is communicated to the relevant economic operators. Debriefing by the Council

shall be in accordance with the Public Contracts Regulation 2015 (as amended) (the

Regulations). Such information should be requested from the addressee in Section 1.1. If an

appeal regarding the award of the contract has not been successfully resolved the

Regulations provide for the aggrieved parties who are of the opinion that they have been

harmed or are at risk of harm by a breach of the Regulations, to take action in the High Court

(England, Wales and Northern Ireland). Any such action must be brought as soon as possible.