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Tender

## **Tree Surgery Services**

Borough Council of Kings Lynn and West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-000630

Procurement identifier (OCID): ocds-h6vhtk-042ba3

Published 9 January 2024, 12:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

#### **Email**

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

#### **Telephone**

+44 1553616200

#### **Country**

United Kingdom

#### **Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

[www.west-norfolk.gov.uk](http://www.west-norfolk.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Services-incidental-to-logging./C524EJ9725>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tree Surgery Services

Reference number

BCKLWN297

#### **II.1.2) Main CPV code**

- 77211000 - Services incidental to logging

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Borough Council of Kings Lynn and West Norfolk intends to form a Framework Agreement covering 3 separate lots for Arboricultural and Landscape Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £490,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

1,2,3

### **II.2) Description**

#### **II.2.1) Title**

## Arboricultural Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 77211400 - Tree-cutting services
- 77211300 - Tree-clearing services
- 77211500 - Tree-maintenance services
- 71421000 - Landscape gardening services

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

This service involves aspects of Arboricultural work including work to trees that require climbing in order to carry out maintenance work. The majority of programmed and reactive tree pruning and felling work on the highway will be awarded through this Lot.

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement 1 / Weighting: 20

Quality criterion - Name: Method Statement 2 / Weighting: 10

Quality criterion - Name: Method Statement 3 / Weighting: 5

Quality criterion - Name: Method Statement 4 / Weighting: 5

Cost criterion - Name: Hourly and Daily Rate / Weighting: 40

Cost criterion - Name: Schedule of Rates / Weighting: 20

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is due to expire on 31/03/2026, subject to a option of a 12 month extension, the contract is due to renew on the aforementioned date.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Landscape Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 77211400 - Tree-cutting services
- 77211300 - Tree-clearing services
- 77211500 - Tree-maintenance services
- 71421000 - Landscape gardening services

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

This service involves traditional grounds maintenance activities, such as shrub and hedge pruning and also includes various tree related works, such as planting, watering, stump removal and low branch removal that can be undertaken from ground level without the need to climb trees.

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement 1 / Weighting: 20

Quality criterion - Name: Method Statement 2 / Weighting: 7.5

Quality criterion - Name: Method Statement 3 / Weighting: 7.5

Quality criterion - Name: Method Statement 4 / Weighting: 5

Cost criterion - Name: Hourly and Daily Rate / Weighting: 40

Cost criterion - Name: Schedule of Rates / Weighting: 20

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is due to expire on 31/03/2026, subject to a option of a 12 month extension, the contract is due to renew on the aforementioned date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Arboricultural Emergency Service

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services

- 77211500 - Tree-maintenance services
- 71421000 - Landscape gardening services

### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

### **II.2.4) Description of the procurement**

Emergency call out service 24 hours a day, 7 days a week to attend tree related emergencies. This can include fallen trees and branches that may cause obstruction or other interference that may be due to adverse weather conditions.

### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement 1a / Weighting: 10

Quality criterion - Name: Method Statement 1b / Weighting: 10

Quality criterion - Name: Method Statement 2 / Weighting: 10

Quality criterion - Name: Method Statement 3 / Weighting: 5

Quality criterion - Name: Method Statement 4 / Weighting: 5

Cost criterion - Name: Hourly and Daily Rate / Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £40,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date



31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial contract term is due to expire on 31/03/2026, subject to a option of a 12 month extension, the contract is due to renew on the aforementioned date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 February 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 30 April 2024

**IV.2.7) Conditions for opening of tenders**

Date

13 February 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Services-incidental-to-logging./C524EJ9725>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/C524EJ9725>

GO Reference: GO-202419-PRO-24924546

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Monitoring Officer

Borough Council of Kings Lynn and West Norfolk, Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Telephone

+44 1553616200

Country

United Kingdom