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Contract

Volunteering Management Services

London Borough of Waltham Forest

F03: Contract award notice

Notice identifier: 2022/S 000-000629

Procurement identifier (OCID): ocds-h6vhtk-02d5f2

Published 10 January 2022, 1:32pm

Section I: Contracting authority

I.1) Name and addresses

London Borough of Waltham Forest

Room 100, Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

Contact

Ms Georgina Asumadu

Email

Georgina.Asumadu@walthamforest.gov.uk

Telephone

+44 2084963000

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Volunteering Management Services

Reference number

DN563977

II.1.2) Main CPV code

- 80500000 - Training services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of the Volunteering Management Services is to deliver our high-profile volunteering programme in the borough of Waltham Forest. The council are committed to engaging, inspiring and empowering communities and residents to perform public service through participation and volunteering.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £168,700 / Highest offer: £253,000 taken into consideration

II.2) Description

II.2.2) Additional CPV code(s)

- 79420000 - Management-related services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The core components of the service include:

- Recruiting and deploying a diverse group of volunteers to high-quality volunteering

opportunities using a single, accessible online platform

- Supporting the coordination and deployment of council-led volunteering opportunities,

including Covid-19 volunteer roles and our cultural events and venues as part of the legacy of

the London Borough of Culture

- Brokering volunteering opportunities with local organisations which support community priorities
- Supporting volunteers to achieve their ambitions through accreditation, support, and formal recognition
- Providing capacity building support to the Voluntary and Community Sector (VCS) to create, and recruit to, new volunteering opportunities
- Measuring and communicating the impact of volunteers and volunteering on communities, volunteers, the VCS, and the Council
- Creating an inclusive and participatory culture among volunteers to improve the service they receive and promote participation more broadly.

II.2.5) Award criteria

Cost criterion - Name: Quality / Weighting: 70%

Cost criterion - Name: Price / Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

Possible extension of 6 months subject to agreement between the Authority and the Provider

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-020099](#)

Section V. Award of contract

Contract No

DN563977

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 October 2021

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Groundwork London

Greater London

SE1 7QZ

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Lowest offer: £168,700 / Highest offer: £253,000 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom