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Contract

## **Security Services for Portsmouth International Port**

Portsmouth City Council

F03: Contract award notice

Notice identifier: 2023/S 000-000627

Procurement identifier (OCID): ocids-h6vhtk-031a02

Published 10 January 2023, 10:14am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Portsmouth City Council

Civic Offices, Guildhall Square

PORTSMOUTH

PO12AL

#### **Contact**

Procurement Service

#### **Email**

[procurement@portsmouthcc.gov.uk](mailto:procurement@portsmouthcc.gov.uk)

#### **Telephone**

+44 2392688235

#### **Country**

United Kingdom

**Region code**

UKJ31 - Portsmouth

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Security Services for Portsmouth International Port

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Portsmouth City Council ('the council') has awarded a suitably qualified and experienced suppliers to provide manned security services at Portsmouth International Port.

Following award on 23rd May 2022, the contract will commence on 1st November 2022. The initial contract term will be for 3 years with possibility of extending the term by a further 2 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

The estimated value of the contract is £1,200,000 per annum (a maximum value therefore of £6,000,000 over the maximum possible 5 year term). The value is dependent on trade levels through the Port site and as such no guarantees can be given as to the level of service required over the term of the contract.

The services will be delivered to both the Council and Portico (a company wholly owned by the Council who operate an adjacent site, see additional information section for further details), although the contract will be with the Council only. The successful bidder will be required to work with representatives of both the Council and Portico.

The contract was established using the Open Procedure as set out within the Public Contracts Regulations (2015). The services in question fall under the Light Touch Regime services listed under Schedule 3 of the Public Contracts Regulations (2015).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £6,000,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

### **II.2.3) Place of performance**

NUTS codes

- UKJ31 - Portsmouth

Main site or place of performance

Portsmouth International Port

### **II.2.4) Description of the procurement**

This specification was prepared using the current security levels. These levels could increase or decrease at short notice due to the Department for Transport (DFT) changing the security level or due to changes in shipping times and movements. It is imperative to the contract that these changes to staffing levels can be catered for at short notice by the Contractor.

Portsmouth International Cruise and Ferry Port Security cover is currently required during the opening hours of the passenger terminal building which is currently 0530 hours to 2330 hours, 365 days of the year subject to Portsmouth International Port operational requirements.

Teams of eight security officers are required to be rostered appropriately to cover an 18 hour period between 0530 hours and 2330 hours. The teams are to be supplemented by fully trained relief security officers to ensure maximum coverage is achievable, during periods of staff absence or due to increased requirements.

Due to searching requirements each team comprising eight people must include at least three female members and at least three male members. Extra cover may be required, at short notice or security officers may be kept on beyond the hours stated, to provide for delays or changes in shipping movements or during cruise ship visits.

It is essential that the security team comprises experienced security guards who have excellent customer service skills and are qualified for the purpose of carrying out all security tasks as required by the International Ship and Port Facility Security Code (ISPS). The members of the team are also to be skilled in the use of X-ray equipment. In

view of the anticipated level of training, the personnel of the search team are to remain as consistent as possible throughout the period of contract.

Duties of security officers working at Portsmouth International Cruise and Ferry Port will include but not be limited to the following:

- Security desk
- Search duties
- Freight searching
- Main car exit gate

Portico Shipping Ltd

A working supervisor is required between the hours of 0500 and 1700 hours, Monday to Friday and should be one of the officers detailed below.

- A security officer is currently required at the Prospect Road gate house 24 hours a day, 7 days a week.
- A security officer is currently required at the Sunken Road gate house between the hours of 0500 and 0100 hours, 7 days a week.

Due to searching requirements one security officer for the site must be female and one must be male.

Security cover is required 365 days of the year subject to Portico Shipping Ltd's operational requirements.

Level of Expertise/Training

- All Security Officers to be first aid trained including the use of a defibrillator.
- All Security Officers must have an appropriate CCTV operator's licence as patrols are conducted utilising CCTV.

Duties of security officers working at Portico will include but not be limited to the following:

- Manual searches of buildings, vehicles, persons, and baggage
- Regular security patrols of the external perimeter and regular patrols of the internal Port and associated buildings utilising the CCTV system

- Security gate administration
- Contractor control
- Traffic flow management and marshalling.
- To issue and receipt equipment to dock operatives
- Receiving and distribution of all deliveries related to parcels, post and small packages
- Logging of all security related incidents
- Support for security exercises and drills as requested.
- Monitoring of the fire panel and the associated actions needed in the event of an emergency alarm

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term will be for 3 years with possibility of extending the term by a further 2 years to a maximum total term of 5 years in increments to be agreed, subject to the agreement and performance of both parties.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-004966](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

23 May 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Carlisle Security Services Limited

Luton

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

2654100

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £6,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Council is responsible for Portsmouth International Port, the equivalent of a department of the Council (i.e. not a separate entity). It is the UK's most successful council-owned port and is considered to be a major UK port, responsible for handling millions of customers and vital cargo across the globe. With easy access from the motorway and major shipping lanes the port is ideally placed for ferries, cruise and freight.

Within Portsmouth International Port, Portsmouth Cruise and Ferry Port has five RO/RO berths serving both ferries and cruise ships, with regular sailings to France, Spain and the Channel Islands and both full turnaround and port of call cruise calls.

Portico Shipping Limited (company no. 02012886) is a private company, wholly owned by the Council, which trades on part of the Portsmouth International Port site. Portico operate the two conventional quays at Portsmouth International Port (Albert Johnson Quay and Flathouse Quay) dealing with many types of project cargo, dry bulk and break bulk loads and also specialise in fresh produce.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WCA 2LL

Telephone

+44 2079476000

Country

United Kingdom