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Tender

National Kinship Care Services

Scottish Government

F02: Contract notice

Notice identifier: 2023/S 000-000612

Procurement identifier (OCID): ocds-h6vhtk-039616

Published 10 January 2023, 8:37am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Email

Gary.Crombie@gov.scot

Telephone

+44 7392287522

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Social protection

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

National Kinship Care Services

Reference number

Case Ref 611266

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government Children and Families Directorate, on behalf of the Strategy, GIRFEC and Promise Division, wishes to commission a National Kinship Care Advice Service to run for two years (2023 – 2025) Provision of Kinship Advice Services in Scotland comprise of a kinship care advice telephone line, face to face advice services and regional co-ordinators, the development of peer support groups, a dedicated website and a published guide for Kinship carers. Information is specifically tailored to the needs of kinship carers and children and young people living in kinship care arrangements. The service should also provide a platform for bringing kinship care families together and the sharing of best practice between local authorities and other agencies.

Tenders are invited to put forward proposals on how best to meet the aims and objectives, the three core service provisions (minimum requirements) and added value components within the budget available.

II.1.5) Estimated total value

Value excluding VAT: £540,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Government has committed to provide all children, young people and their families with the right support at the right time so that every child and young person in Scotland can reach their full potential through its Getting It Right For Every Child (GIRFEC) approach. GIRFEC provides Scotland with a consistent framework and shared language for promoting, supporting, and safeguarding the wellbeing of children and young people.

In line with The Promise, the Scottish Government recognises that there is an important role for kinship care to play in providing a safe, loving and secure home for children who cannot live with their birth parents. Our Promise Implementation Plan sets out our plans to transform the way that care looks and feels like for children, families and their caregivers. It commits to supporting a comprehensive, continuing programme of training and support for Scotland's caregivers, including kinship care. A national kinship care service contributes to this. The Kinship Care Collaborative has also been established to support national and local improvements to achieve better outcomes for children and young people and better support kinship carers and professionals who work with them.

If there are named subcontractors/technicians upon which the bidder will rely to meet the selection criteria, these named parties must

complete and reattach the SPD Supplier Response Form attached to SPD

questions 2C.1.1 (Technicians) and 2D.1.2 (Subcontractors) on PCS-T. These parties must complete the first three sections of the SPD

form, as well as any part of the section 4 selection criteria that the main bidder will rely upon the parties to fulfil. If parties have not yet

been identified, this information may be required at a later

date. Scottish Government reserves the right to request this information from relevant parties upon whom the

main bidder will not rely to fulfil selection criteria.

4C.10 Bidders will be required to confirm whether they intend to sub-contract and if so, for what proportion of the

contract.

Bidders must confirm that they will pay staff that are involved in the delivery of services under the contract, at least the real Living Wage.

Any tenderer who answers "No" to this question will not be subject to further evaluation.

Bidders must confirm that they will include the standard clause in all contracts used in the delivery of the requirements, ensuring payment

of subcontractors at all stages of the supply chain within 30 days and include a point of contact for subcontractors to refer to in the case of

payment difficulties. This will require active monitoring of payment performance and provision of evidence and reporting to the Scottish

Government on a regular basis.

Bidders who fail to answer "Yes" to this question will not have their tender considered further.

II.2.5) Award criteria

Quality criterion - Name: Understanding the Kinship Legislation / Weighting: 20

Quality criterion - Name: Experience / Weighting: 15

Quality criterion - Name: Development and Design / Weighting: 10

Quality criterion - Name: Development and Design Value Added Components / Weighting: 15

Quality criterion - Name: Data Protection and Information Security / Weighting: 10

Quality criterion - Name: Climate Change / Weighting: 5

Quality criterion - Name: Community Benefits / Weighting: 5

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Business Continuity and Disaster Recovery / Weighting: 5

Quality criterion - Name: Quality Assurance / Weighting: 10

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £540,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

this contract has an optional extension of a further 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This is a 12 month contract with an expected start date of 1st June 2023. There will be the opportunity to extend this contract for a further 12 months at Scottish Ministers discretion

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Evaluation Criteria for Data and Cyber Security will have a minimum pass mark of 2 suppliers who do not meet the minimum score of 2 will not proceed to commercial evaluation.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Minimum level(s) of standards possibly required

SPD 4B.4

Bidders must demonstrate a Current Ratio of no less than 1.0.

Current Ratio will be calculated as follows:

net current assets divided by net current liabilities.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

SPD Statement for 4B.5

It is a requirement of this contract that bidders hold or can commit to obtain prior to the commencement of any

contract, the insurances indicated below:

Employer's (Compulsory) Liability Insurance = 5 million GBP

Public Liability Insurance = 2 million GBP

Professional Indemnity Insurance = 2 million GBP

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

It shall be a condition of the Contract that, if required by the Scottish Government, the appointed Service Provider shall deliver a validly

executed Parent Company Guarantee in the form set out in the tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 February 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 June 2023

IV.2.7) Conditions for opening of tenders

Date

14 February 2023

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

SPD will be scored on a pass/fail basis.

The contract award criteria will be Price 20%/Quality 80 %.

Question Scoring Methodology for Award Criteria outlined in invitation to tender:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 — Poor. Response is partially relevant but generally poor. The response addresses some elements of the

requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be

fulfilled.

2 — Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the

requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good

understanding and provides details on how the requirements will be fulfilled.

4 — Excellent. Response is completely relevant and excellent overall.

Bidders must complete the SPD (Scotland) to demonstrate adherence to the Exclusion and Selection Criteria

for this procurement.

Bidders must confirm that they will include the standard clause in all contracts used in the

delivery of the requirements, ensuring payment

of subcontractors at all stages of the supply chain within 30 days and include a point of contact for subcontractors to refer to in the case of

payment difficulties. This will require active monitoring of payment performance and provision of evidence and reporting to the Scottish

Government on a regular basis.

Bidders who fail to answer “Yes” to this question will not have their tender considered further.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 22715. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be a scored Evaluation Criteria

SGPT Community Benefits Guidance - June 2021

The tenderer must provide a Community Benefits proposal that is relevant to the subject matter of this contract and supports the Scottish Ministers’ commitment to contributing to the social, economic & environmental well-being of the people of Scotland, as described in the specification.

Tenderers should not provide details of any existing initiatives they already undertake as part of their day-to-day business and the community benefits proposed must be generated specifically for and as a result of this contract.

Good answers will demonstrate to evaluators that the tenderer has a comprehensive understanding of the subject matter of this contract and how the proposed benefits will reflect the national outcomes described in the Specification.

Proposals can be innovative but must be tangible and measurable, so that they can be monitored and reported throughout the contract.

(SC Ref:716402)

VI.4) Procedures for review

VI.4.1) Review body

Sherrif Court House

27 Chamber Street

Edinburgh

Country

United Kingdom