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Tender

Tender for the Management of the Catering Services at The Brighter Futures Learning Partnership Trust

Brighter Futures Learning Partnership Trust

F02: Contract notice

Notice identifier: 2022/S 000-000586

Procurement identifier (OCID): ocds-h6vhtk-0308e2

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Section I: Contracting authority

I.1) Name and addresses

Brighter Futures Learning Partnership Trust

Doncaster

DN3 2JY

Contact

Neil Meadows

Email

nm@redboxcs.com

Telephone

+44 1423810985

Country

United Kingdom

NUTS code

UKE31 - Barnsley, Doncaster and Rotherham

Internet address(es)

Main address

www.redboxcs.com

Buyer's address

<https://www.brighterfutureslpt.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.redboxcs.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.redboxcs.com

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for the Management of the Catering Services at The Brighter Futures Learning Partnership Trust

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The Brighter Futures Learning Partnership Trust has decided to tender their catering services to investigate the financial and qualitative benefits they could be offered through this process and align the services across the Trust.

The Schools involved are:

- Barnby Dun Primary School
- Dunsville Primary School
- Kirk Sandall Infant School
- Kirk Sandall Junior School
- West Road Primary School
- Doncaster UTC
- Hungerhill School

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 15894210 - School meals

II.2.3) Place of performance

NUTS codes

- UKE31 - Barnsley, Doncaster and Rotherham

Main site or place of performance

Barnby Dun Primary School - Church Road, Barnby Dun, Doncaster, DN3 1BG

Dunsville Primary School - Broadway, Doncaster, South Yorkshire, DN7 4HX

Kirk Sandall Infant School - Queen Mary Crescent, Kirk Sandall, Doncaster, South Yorkshire, DN3 1JT.

Kirk Sandall Junior School - Magnolia Close, Kirk Sandall, Doncaster, South Yorkshire, DN3 1JG

West Road Primary School - West Road, Moorends, Doncaster, South Yorkshire, DN8 4LH

Doncaster UTC - College Road, Doncaster, DN1 3BF

Hungerhill School - Hungerhill Lane, Edenthorpe, Doncaster, South Yorkshire, DN3 2JY

II.2.4) Description of the procurement

Tender Schedule:

Bidding Companies to Visit Sites: 24th - 27th January 2022

Contractor and Trust Leadership Call: 9am Wednesday 2nd February 2022

Clarification Deadline: 12noon Wednesday 9th February 2022

Clarification Return Deadline: 5pm Friday 11th February 2022

Deadline for return of Tender Responses: 12noon Friday 25th February 2022

Presentation by shortlisted bidders: 22nd March 2022 - Time to be confirmed

Reference site visits: WC 28th March 2022

Contract Awarded by 13th May 2022 (Will require Trustee approval at May meeting)

Mobilisation Meeting: (Provisional) 9am Wednesday 8th June 2022

Contract Commencement: 1st September 2022

Presentations:

A typical agenda is likely to be:

Contractors will have 45 minutes to deliver a presentation to the Trust.

The agenda will be a short introduction - approximately 5 minutes, followed by a presentation of foods that the Trust would expect to see on the day-to-day menus - approximately 25 minutes, and then followed by questions and answers - approximately 15 minutes.

It will be a requirement of the presentation that the area or operations manager who would have direct responsibility for the contract is present.

The Trust's objectives for the new contract are as follows:-

- A catering service that is well managed and requires minimal involvement from the Trust's management team.
- A strong Contractor Area Manager who will develop and lead the team to deliver exceptional customer service, a consistently high quality food offer and spend a substantial amount of time on site at the outset to undertake this. If possible, the Trust would like a dedicated person to manage the 7 schools.
- A Contractor who is proactive in their relationship management with the Trust, with good communication with key staff in each school.
- Investment in the Trust's Catering service through increased marketing, equipment to enhance the services and educational events in return for a tenure of contract.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- A catering service that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- A hospitality service that will help showcase the Trust through events to parents and visitors.
- A Contractor that adopts a flexible and proactive approach to all Trust activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the Trust and the Contractor.
- A Contractor that operates using the optimum level of staffing.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The option to extend is for two, one year extensions at the end of the initial contract period.

Any investment must be depreciated over the initial contract period of 36 months. Renewals will not be made to extend the recovery period.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

To receive the full ITT documentation - Email admin@redboxcs.com for the attention of Lauren Baxter or Neil Meadows.

The main evaluation is split 50/50 with financial and quality.

References will be collected as part of the evaluation.

Presentations are the second round of evaluation, they are not included in the main evaluation scoring.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 February 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 February 2022

Local time

12:01pm

Place

Electronic versions only - Paper based documents not required.

Information about authorised persons and opening procedure

The bids will be opened by the appointed procurement person for the Trust after the 12noon deadline 25th February 2022.

CFO and CEO will be present to open all bids.

Consultant will also acknowledge receipt of all bids as they arrive but no documents will be opened or downloaded until after the 12noon deadline.

On opening, any documentation will be requested and Contractors will have until 4pm on the 25th February to send any missing documents.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

For more information contact admin@redboxcs.com

Subject - Brighter Futures Learning Partnership Trust FAO of Lauren

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services Ltd

Harrogate

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admin@redboxcs.com

Country

United Kingdom

Internet address

www.redboxcs.com