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Tender

Annual Report & Accounts Typeset & Design

Food Standards Agency

F02: Contract notice

Notice identifier: 2025/S 000-000584

Procurement identifier (OCID): ocds-h6vhtk-04ce68

Published 8 January 2025, 5:32pm

Section I: Contracting authority

I.1) Name and addresses

Food Standards Agency

Floors 6 and 7, Clive House, 70 Petty France

London

SW1H 9EX

Contact

FSA Commercial

Email

fsa.commercial@food.gov.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Internet address(es)

Main address

<https://www.food.gov.uk/>

Buyer's address

<https://www.food.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Annual Report & Accounts Typeset & Design

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

We invite you to tender to typeset and design new and engaging graphic elements for:

1. Our Food report, an objective, data driven assessment of the safety and standards of food over time. This report will need to be produced in 2025 and in 2026.
2. The FSA's next three Annual Report and Accounts (ARA). These will report on our performance and activities in 2024/25, 2025/26 and 2026/27.

We may also need you to provide similar services for other reports. Rate cards for these services will need to be included in your response.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

We invite you to tender to typeset and design new and engaging graphic elements for:

1. Our Food report, an objective, data driven assessment of the safety and standards of

food over time. This report will need to be produced in 2025 and in 2026.

2. The FSA's next three Annual Report and Accounts (ARA). These will report on our performance and activities in 2024/25, 2025/26 and 2026/27.

We may also need you to provide similar services for other reports. Rate cards for these services will need to be included in your response.

II.2.5) Award criteria

Price

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 February 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 7 February 2025

IV.2.7) Conditions for opening of tenders

Date

8 January 2025

Local time

6:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Food Standards Agency

YO1 7PR

York

7PR

Country

United Kingdom

Internet address

<https://www.food.gov.uk/>