

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/000584-2021>

Tender

## **Equality, Diversity and Inclusion Learning Services**

MET OFFICE

F02: Contract notice

Notice identifier: 2021/S 000-000584

Procurement identifier (OCID): ocds-h6vhtk-02899c

Published 12 January 2021, 3:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

MET OFFICE

Fitzroy Road

EXETER

EX13PB

#### **Contact**

Su Matthews

#### **Email**

[susan.matthews@metoffice.gov.uk](mailto:susan.matthews@metoffice.gov.uk)

#### **Telephone**

+44 3709000100

#### **Country**

United Kingdom

**NUTS code**

UKK4 - Devon

**Internet address(es)**

Main address

<https://www.metoffice.gov.uk/>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://procontract.due-north.com/Opportunities/Index?v=2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Opportunities/Index?v=2>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Equality, Diversity and Inclusion Learning Services

Reference number

DN519544

#### **II.1.2) Main CPV code**

- 80510000 - Specialist training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Met Office require a learning services supplier, who can develop an interactive learning module that as a minimum includes the significance and consequence of :-

- Discrimination law;
- Types of discrimination;
- Protected characteristics;
- Where the Equality Act does not apply;
- When positive action can be applied;
- Understanding the difference between diversity and inclusion;
- What an Equality policy should include;
- Good practice for recruitment processes;

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

## **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon

### **II.2.4) Description of the procurement**

The full suite of tender documents can be found on the Pro-contract portal

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2021

End date

31 March 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Information is included in the full suite of tender documents which can be accessed via the Pro-Contract portal

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Information is included in the full suite of tender documents which can be accessed via the Pro-Contract portal

Minimum level(s) of standards possibly required

Information is included in the full suite of tender documents which can be accessed via the Pro-Contract portal

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 February 2021

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

9 February 2021

Local time

1:00pm

---

## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.4) Procedures for review

#### VI.4.1) Review body

The Met Office

Fitzroy Road

Exeter

EX1 3PB

Email

[susan.matthews@metoffice.gov.uk](mailto:susan.matthews@metoffice.gov.uk)

Country

United Kingdom

#### VI.4.2) Body responsible for mediation procedures

Legal Services at The Met Office

Fitzroy Road

Exeter

EX1 3PB

Country

United Kingdom