

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/000567-2022>

Tender

One HMG Movement of Personal Effects

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-000567

Procurement identifier (OCID): ocds-h6vhtk-029ccc

Published 7 January 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

cpg.enquiries@fcdo.gov.uk

Telephone

+44 02070088216

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

One HMG Movement of Personal Effects

Reference number

CPG/6341/2022

II.1.2) Main CPV code

- 79613000 - Employee relocation services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirement is for the Provision of Heavy Baggage, Unaccompanied Air Freight (UAF) and Car Freight to the Foreign, Commonwealth and Development Office and Partner's Across Government (PAG's).

See II.2.4 below for further information

II.1.5) Estimated total value

Value excluding VAT: £96,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98392000 - Relocation services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

The contract will be delivered globally

II.2.4) Description of the procurement

This requirement details the current Foreign, Commonwealth and Development Office (FCDO) and Partners across Government (PAGs) (collectively known as the Authority) requirements for the movement of personal belongings and vehicles between specified establishments in the UK and Overseas.

The contract will be open for all UK Government departments and regional assemblies to join. An indicative list of these are below : Foreign, Commonwealth & Development Office (FCDO), FCDO Services (FCDOS), British Council, Department for Transport, Home Office (HO), Home Office - Border Force, Home Office – Counter Terrorism Unit , Medical Research Council, National Crime Agency (NCA), Crown Prosecution Service (CPS), Welsh Government, Metropolitan Police, Department for Environment Food and Rural Affairs (DEFRA), Department of Work & Pensions, HM Treasury, HMRC, Ministry of Justice, NI Government, Public Health England (PHE), Scottish Government, UK Research & Innovation (UKRI) ,Department for Business Energy & Industrial Strategy (BEIS), Office of National Statistics (ONS), House of Commons, Defence Academy, CEFAS, Food Standards Agency, Intellectual Property Office (IPO) and the Department for Health. The contractor should be aware that not all departments will join the contract from 1st September 2022; some may join at a later date. Departments joining at a later date will benefit from the agreed contracted rates.

Each PAG will be responsible for payments to the contractor in relation to services used under the contract by its employees.

The Authority is responsible for the provision of a variety of services to support the postings of HMG staff including Diplomatic Staff overseas. This includes the movement of personal belongings and vehicles to and from overseas Posts.

The Contractor will provide the comprehensive services necessary for the safe, expeditious and satisfactory removal of the Personal Effects, UAF and Personal Vehicles sent by the Authority, by airfreight, road and sea freight from the UK to Posts, from Posts to the UK and from Posts to other Posts in accordance with the rules and regulations set out in the relevant PAG/FCDO Guidance.

The estimated moves annually in each category are:

Personal Effects 1200 - 2200

UAF 800 - 1800

Personal Vehicles 0 - 120

These figures may be subject to change.

All organisations post officers abroad in different ways and at different times. This will provide a challenge for the Contractor in the provision and delivery of the movement of personal effects.

The need to manage individuals who travel abroad at short notice combined with the requirements of families posted to remote diplomatic missions will provide the Contractor with an exciting opportunity to develop a high quality and effective level of service.

II.2.5) Award criteria

Quality criterion - Name: TECHNICAL / Weighting: 60

Quality criterion - Name: COMMERCIAL / Weighting: 40

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month optional extensions available after the initial contract period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.6) Information about electronic auction

An electronic auction will be used

Additional information about electronic auction

The Authority reserves the right to undertake and electronic auction (e-auction) at its sole discretion.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-005467](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 February 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 February 2022

Local time

10:00am

Place

LONDON, UNITED KINGDOM

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contract period is for an initial 3 years, with an optional extension of up to 24 months.

Important Information for all Potential Suppliers

In order to participate and gain access to the Invitation To Tender pack, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link.

URL: <https://fcdo.bravosolution.co.uk/web/login.html>

Once logged in, search for project reference project_6341 and itt_4660

If a potential supplier is not registered on the portal, click the link above (or copy and paste the link into your web browser) to be taken to the home page. Click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Registration takes approximately 5 minutes and is free of charge.

Two-Factor Authentication (2FA)

Potential suppliers should note that two-factor authentication will be required to access the FCDO's e-procurement portal, JAGGAER ONE, which requires Google Authenticator to be downloaded onto a mobile device. For more information in relation to two-factor authentication, a guide can be accessed by clicking the link on the home page of the FCDO's e-procurement portal, JAGGAER ONE.

VI.4) Procedures for review

VI.4.1) Review body

Foreign, Commonwealth & Development Office

LONDON

SW1A 2AH

Country

United Kingdom