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Tender

## **National Portrait Gallery Cleaning Services Contract**

National Portrait Gallery

F02: Contract notice

Notice identifier: 2024/S 000-000558

Procurement identifier (OCID): ocds-h6vhtk-042b7a

Published 8 January 2024, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

National Portrait Gallery

2 St. Martin's Place

London

WC2H 0HE

#### **Email**

[tyoung@npg.org.uk](mailto:tyoung@npg.org.uk)

#### **Telephone**

+44 2073060055

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

[www.npq.org.uk](http://www.npq.org.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Building-cleaning-services./3QBPF77VZT>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Building-cleaning-services./3QBPF77VZT>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Portrait Gallery Cleaning Services Contract

Reference number

020/2024

#### **II.1.2) Main CPV code**

- 90911200 - Building-cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of cleaning and related services

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,524,805

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

## **II.2.4) Description of the procurement**

Cleaning and associated services as described in project brief. Services will be delivered at the main Gallery at St Martin's Place, Orange Street, East Wing, Charing Cross offices and the Pavilion Ticket Booth. This will include but not be limited to the following: Periodic bulk waste collections, Window cleaning , Specialist cleans, Hygiene supply and service, Franking and Postage and Porter Services. Provider shall be required to maintain a permanent presence within the buildings and provide managers and operatives who are adequately trained and skilled in working in and have experience of working on a Grade 1 listed building.

The service provider must be able to plan and react to problems and unforeseen emergencies. Health, safety, and environmental performance is of particular importance.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £1,524,805

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

1+1

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

Objective criteria for choosing the limited number of candidates:

as stated in the tender documents

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Initial Contract Term of 3 years with the option to extend a further 1+1 years

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/3QBPF77VZI>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 February 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Maximum of 5 years

### VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Building-cleaning-services./3QBPF77VZT>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/3QBPF77VZT>

GO Reference: GO-202418-PRO-24919369

### VI.4) Procedures for review

#### VI.4.1) Review body

National Portrait Gallery

St Martins Lane

London

WC2H 0HE

Country

United Kingdom