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Tender

## **ENHT, PAHT - Security Services**

East and North Hertfordshire NHS Trust  
The Princess Alexandra Hospital NHS Trust

F02: Contract notice

Notice identifier: 2023/S 000-000538

Procurement identifier (OCID): ocids-h6vhtk-0395e6

Published 9 January 2023, 1:42pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East and North Hertfordshire NHS Trust

Coreys Mill Lane

Stevenage

SG1 4AB

#### **Contact**

Amy Richardson

#### **Email**

[amy.richardson@nhs.net](mailto:amy.richardson@nhs.net)

#### **Telephone**

+44 7881404711

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.enherts-tr.nhs.uk/>

Buyer's address

<https://www.atamis-1928.lightning.force.com/lightning/page/home>

**I.1) Name and addresses**

The Princess Alexandra Hospital NHS Trust

Hamstel Road

Harlow

CM20 1QX

**Email**

[amy.richardson@nhs.net](mailto:amy.richardson@nhs.net)

**Country**

United Kingdom

**Region code**

UKH - East of England

**Internet address(es)**

Main address

<https://www.pah.nhs.uk/>

Buyer's address

<https://health-family.force.com/s/Welcome>

## **I.2) Information about joint procurement**

The contract involves joint procurement

In the case of joint procurement involving different countries, state applicable national procurement law

UK

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ENHT, PAHT - Security Services

Reference number

T/12-22/1327

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The East and North Hertfordshire NHS Trust ("ENHT") and The Princess Alexandra Hospital NHS Trust ("PAHT") ("the Authorities") are seeking to procure their Security Services. The initial 5-year contracts will have a commencement date of 1st November 2023.

The Provider shall provide a Security Service to deliver the following:

- a) Maintaining a secure environment at the Authorities' sites
- b) Responding to security incidents within the Authorities' sites and alarm response at Hertford County Hospital (ENHT) and PAHT.
- c) CCTV Monitoring at PAHT only.
- d) Additional specified duties as set out in the specification
- e) Provide reassurance, customer service, crime prevention and control and restraint.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKH - East of England

### **II.2.4) Description of the procurement**

The objectives of this procurement are as follows:

- 1) Provide a security service to ensure the safety and security of all patients, staff, and bona fide visitors to the Sites.
- 2) Provide a high profile and visible service that creates a safe and secure environment.
- 3) Provide professional integrated security services on a scheduled and reactive basis, which are efficient, effective, and timely.
- 4) Maintain the safety of all persons on the sites. This includes the protection of patients, staff, service providers and visitors against violent acts or abuse.
- 5) Protect the sites and property of the authorities, staff, patients and visitors against theft, vandalism, malicious tampering, and criminal damage.
- 6) Ensure only bona fide visitors are allowed access to the sites. This includes restricting access of undesirable persons to the sites in general and restricting access to sensitive areas to authorised personnel only.
- 7) Support clinical staff with the management of challenging patients to maintain the safety of patients, staff, and visitors.
- 8) Contribute to creating a pro-security culture within the authorities.
- 9) Comply with and enforce the authorities' Policies as appropriate.
- 10) Deter smoking anywhere within Trust boundaries for PAHT and anywhere other than designated smoking shelters for ENHT.
- 11) Undertake or assist in investigation as directed by the LSMS.
- 12) Issue rest room access keys to trainee medical staff (as required)
- 13) Vetting and training of security staff, in accordance with the Security Industry Authorities.
- 14) Responding to all types of security incidents across the sites as detailed in the specific requirements 5.
- 15) Patrols as scheduled in agreement with the authorities.
- 16) Escort duties i.e., walking staff to accommodation or car parks if requested.
- 17) Responding to Alerts/bleeps, major incident, alarms building/security alarms.
- 18) Supervision of access & egress.
- 19) Incident reporting.

- 20) Crime prevention.
- 21) Lost property.
- 22) Supporting the fire response teams in the event of a fire alarm activation.
- 23) Providing support to the on-call engineer in the event of an out of hours security alarm activation at Hertford County Hospital (ENHT) and PAHT.
- 24) Responding to any other reasonable request made by the contract manager or authorities Executive on call.
- 25) Supporting the LSMS in security initiatives as appropriate.
- 26) Working in partnership with officers of Hertfordshire Constabulary/Police to encourage reporting of incidents and the prosecution of offenders when appropriate.
- 27) Supervising patients to prevent harm to themselves or others.
- 28) Preventing patients from absconding from the premises when appropriate authority has been issued in the interests of safeguarding.
- 29) Report faults and hazards identified during routine internal and external patrols.
- 30) Supporting the management of the authorities' ID badge and access control cards out of hours.

The Authorities are looking for a Service Provider who can deliver the above objectives within a healthcare environment, and who will embrace and work in partnership with the Authorities and their wider stakeholders, tenants and clients, so future aspirations can be exceeded.

Furthermore, the Authorities require a Service Provider that appreciates that expectations and priorities of the Security Service are unique to each type of property, and thus are expected to adopt an approach that is property specific, proactive and responsive.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £10,500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended up to a further 24 months

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

References:

Internal reference: T/12-22/1327

Atamis reference: C119885

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 February 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 March 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>