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Tender

Chelmer Valley High School - Cleaning Services Tender

Chelmer Valley High School

F02: Contract notice

Notice identifier: 2024/S 000-000516

Procurement identifier (OCID): ocds-h6vhtk-042b65

Published 8 January 2024, 2:10pm

Section I: Contracting authority

I.1) Name and addresses

Chelmer Valley High School

Chelmsford

Email

admin@redboxcs.com

Country

United Kingdom

Region code

UK - United Kingdom

UK Register of Learning Providers (UKPRN number)

10034627

Internet address(es)

Main address

<https://www.chelmervalleyhighschool.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://redboxcs.com/contact-us.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://redboxcs.com/contact-us.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Chelmer Valley High School - Cleaning Services Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The key aims of the tender are to:

? Provide a high standard of cleaning

? Deliver the cleaning services with consistency - good quality assurance systems in place

? Good communication at local and operations manager level with the School - two-way communication

? Daily interaction with the School representative at each site

? Develop an effective method of handing over any special needs and comments on a daily basis

? Cleaners to work the hours that best suit the needs of the School and maximise the work completed

? Training and development of the teams at the School

The Service comprises:

? The cleaning service to all buildings as described within the attached schedule of areas.

? Additional cleaning services to cover the use of the buildings outside normal operating hours.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Court Road, Broomfield, Chelmsford, Essex, CM1 7ER

II.2.4) Description of the procurement

All of the tenders will be subject to a detailed evaluation process which will be based on an appropriate balance between sound commercial principles, technical expertise and a

firm commitment to meeting all of the School's requirements.

The Evaluation Matrix below details the requirements of this tender including weighting. The School shall be under no obligation to accept the lowest of any tender prices submitted hereunder.

ELEMENT

Commercial

Cleaning Financial response

Financial Narrative

Quality

Company Information

Vision for the Performance of Works - Cleaning

Holiday Cleaning

Health, Safety and Environmental Management

Quality Assurance

TUPE

Labour transition

Continuity of Service

Monitoring of Hours

Human Resources Policy

Management Support

Documentation

Mobilisation

Innovation and AI

References

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for two twelve month periods.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 February 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 February 2024

Local time

5:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Red Box Consultancy Services

Harrogate

Country

United Kingdom