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Tender

## **Tourism Signage Forth Bridges Area**

Fife Council

F02: Contract notice

Notice identifier: 2022/S 000-000511

Procurement identifier (OCID): ocds-h6vhtk-030897

Published 7 January 2022, 2:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Fife Council

Fife House, North Street

Glenrothes

KY7 5LT

#### **Email**

[dawn.watson@fife.gov.uk](mailto:dawn.watson@fife.gov.uk)

#### **Telephone**

+44 3451550000

#### **Country**

United Kingdom

**NUTS code**

UKM72 - Clackmannanshire and Fife

**Internet address(es)**

Main address

<http://www.fife.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00187](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00187)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tourism Signage Forth Bridges Area

Reference number

CM0015

#### **II.1.2) Main CPV code**

- 63514000 - Tourist guide services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tourism Signage Forth Bridges Area

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 31523200 - Permanent message signs

#### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Fife

## **II.2.4) Description of the procurement**

Tourism Signage Forth Bridges Area

## **II.2.5) Award criteria**

Quality criterion - Name: Methodology Statement / Weighting: 80

Quality criterion - Name: Procedure for meeting contract Requirements / Weighting: 70

Quality criterion - Name: Communication with Council / Weighting: 15

Quality criterion - Name: COVID-19 / Weighting: 15

Quality criterion - Name: Risks Associated with Contract / Weighting: 10

Quality criterion - Name: Community Benefits / Weighting: 10

Price - Weighting: 60

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Evaluation Criteria

Price 60%

Quality 40%

Methodology Statement 80% with sub criteria weighted as follows

Procedure for meeting contract requirements 70%

Communication with Council 15%

Covid- 19 15%

Risk Associated with Contract 10%

Community Benefits 10%

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

List and brief description of selection criteria:

List and brief description of selection criteria:

4B.4 and 4B.4.1 Ratio

4B.5.1a - 4B.5.3 Insurance

Minimum level(s) of standards possibly required

We can exclude you from this procurement if, in our opinion, you cannot finance the agreement we intend to award such that there are unreasonable risks, which are more likely than not to occur with a result that is likely to have a significant adverse impact on:

Achieving Fife Council requirements

Quality and sustainability of service

Future health of your organisation

Future health of sub-contractors

A Liquidity Ratio will be applied - Current Assets will be divided by Current Liabilities. Tenderers are to provide their

current assets and Current liabilities in relation to their published accounts for the last two years. Tenderers are expected to achieve a

ratio of 1 or more. Where a Tenderer does not meet this requirement further details should be provided to confirm why and the Council

may undertake additional financial checks and a qualitative judgement shall be made as to the financial capacity of the Tenderer. Organisations must also have or commit to have the relevant levels of insurance cover before the framework starts or we will exclude you from

this procurement.

GBP 10m Employers Liability

GBP 250,000 Professional Negligence

GBP 5m Public Liability

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.7 Environmental Management

4D.1 4D.1.2 Quality Assurance

Minimum level(s) of standards possibly required

4C.7 Environmental Management You shall be excluded from this procurement if you don't hold a SEPA waste carriers licence (Or equivalent)

Quality Assurance Organisations must confirm they have in place documented, monitoring and reviewing arrangements (on an ongoing basis) for

Quality Assurance ISO 9001 (or equivalent)

Environmental ISO 14001 (or equivalent)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 February 2022

Local time

12:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

14 February 2022

Local time

12:00pm

Place

Fife



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=678902](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=678902).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/> A summary of the expected community benefits has been provided as follows:

(SC Ref:678902)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=678902](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=678902)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkcaldy Sheriff Court

Kirkcaldy

Country

United Kingdom