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Contract

## **Framework for Printing and Fulfilment Services**

The Borough Council of Gateshead

F03: Contract award notice

Notice identifier: 2022/S 000-000353

Procurement identifier (OCID): ocds-h6vhtk-02e7e2

Published 6 January 2022, 4:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Borough Council of Gateshead

Regent Street

Gateshead

NE81HH

#### **Contact**

Hannah Millar

#### **Email**

[hannahmillar@gateshead.gov.uk](mailto:hannahmillar@gateshead.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKC22 - Tyneside

**Internet address(es)**

Main address

[www.gateshead.gov.uk](http://www.gateshead.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework for Printing and Fulfilment Services

Reference number

DN564294

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Gateshead Council has established a Framework for the delivery of printing and fulfilment services.

The Framework contract comprises the following Lot:

Lot 1 - Revenues, Benefits and Housing Documents

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £600,000

### **II.2) Description**

#### **II.2.1) Title**

Revenues, Benefits and Housing Documents

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services

### **II.2.3) Place of performance**

NUTS codes

- UKC22 - Tyneside

### **II.2.4) Description of the procurement**

The Council has procured a mailing fulfilment service for the printing of its Revenues, Benefits and Housing documents. The service covers both our Annual and Daily Billing printing arrangements and provides for the printing of documents produced from the Council's Capita, Civica and Housing computer systems. The service also provides for the direct receipt of returned undelivered mail which is to be digitised.

### **II.2.5) Award criteria**

Quality criterion - Name: As stated in tender / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend for a further 2 x 12 month periods.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-024693](#)

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## **Section V. Award of contract**

### **Contract No**

DN564294

### **Lot No**

1

### **Title**

Revenues, Benefits and Housing Documents

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 December 2021

### **V.2.2) Information about tenders**

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Critiqom Limited

Belshill

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £600,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Borough Council of Gateshead

Gateshead

Country

United Kingdom