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Contract

Framework for Printing and Fulfilment Services

The Borough Council of Gateshead

F03: Contract award notice

Notice identifier: 2022/S 000-000353

Procurement identifier (OCID): ocids-h6vhtk-02e7e2

Published 6 January 2022, 4:11pm

Section I: Contracting authority

I.1) Name and addresses

The Borough Council of Gateshead

Regent Street

Gateshead

NE81HH

Contact

Hannah Millar

Email

hannahmillar@gateshead.gov.uk

Country

United Kingdom

NUTS code

UKC22 - Tyneside

Internet address(es)

Main address

www.gateshead.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework for Printing and Fulfilment Services

Reference number

DN564294

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Gateshead Council has established a Framework for the delivery of printing and fulfilment services.

The Framework contract comprises the following Lot:

Lot 1 - Revenues, Benefits and Housing Documents

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £600,000

II.2) Description

II.2.1) Title

Revenues, Benefits and Housing Documents

Lot No

1

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC22 - Tyneside

II.2.4) Description of the procurement

The Council has procured a mailing fulfilment service for the printing of its Revenues, Benefits and Housing documents. The service covers both our Annual and Daily Billing printing arrangements and provides for the printing of documents produced from the Council's Capita, Civica and Housing computer systems. The service also provides for the direct receipt of returned undelivered mail which is to be digitised.

II.2.5) Award criteria

Quality criterion - Name: As stated in tender / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

Option to extend for a further 2 x 12 month periods.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-024693](#)

Section V. Award of contract

Contract No

DN564294

Lot No

1

Title

Revenues, Benefits and Housing Documents

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 December 2021

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Critiqom Limited

Belshill

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £600,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The Borough Council of Gateshead

Gateshead

Country

United Kingdom