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Tender

## **LBWF- ARBORICULTURAL SERVICES**

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2024/S 000-000327

Procurement identifier (OCID): ocds-h6vhtk-042aea

Published 5 January 2024, 11:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Waltham Forest

Waltham Forest Town Hall, 701 Forest Road

Walthamstow

E17 4JF

#### **Contact**

Mr Gbadebo

#### **Email**

[taiwo.gbadebo@walthamforest.gov.uk](mailto:taiwo.gbadebo@walthamforest.gov.uk)

#### **Telephone**

+44 2084963000

## **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Procurer/Advert/View?advertId=53dde65f-8b9a-ee11-8125-005056b64545&fromAdvertEvent=True>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Procurer/Advert/View?advertId=53dde65f-8b9a-ee11-8125-005056b64545&fromAdvertEvent=True>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

LBWF- ARBORICULTURAL SERVICES

Reference number

DN703725

#### **II.1.2) Main CPV code**

- 77211300 - Tree-clearing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The contract will require the specialist arboricultural contractor to provide annual maintenance to

the Councils stock of 52,000 trees (Highway, Parks, Sports Grounds etc) on a four-year cycle,

carry out ad hoc tree maintenance, and emergency tree works when required following a similar

contract specification and core service as currently provided.

Works will consist of planned pollarding, epicormic growth, tree reductions, general pruning, mechanical protection like root barriers and tree planting

The contractor will also be required to carry out tree planting as and when required.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 77211300 - Tree-clearing services
- 77211400 - Tree-cutting services
- 77211500 - Tree-maintenance services
- 77211600 - Tree seeding

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The contract will require the specialist arboricultural contractor to provide annual maintenance to

the Councils stock of 52,000 trees (Highway, Parks, Sports Grounds etc) on a four-year cycle,

carry out ad hoc tree maintenance, and emergency tree works when required following a similar

contract specification and core service as currently provided.

Works will consist of planned pollarding, epicormic growth, tree reductions, general pruning, mechanical protection like root barriers and tree planting

The contractor will also be required to carry out tree planting as and when required.

And the contractor will need to provide an emergency call out service to tackle fallen trees during weather events providing a single point of contact during adverse weather incidents.

The service is a 24hour call out which is provided through their contact centre and will ensure

emergency attendance is in place to respond to fallen, damaged and dangerous trees all year round.

The contractor will also need to provide detailed insurance reports when required.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality Criteria including social value / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

This contract is open to additional 24 months extension

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 February 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 February 2024

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand,

London

WC2A 2LL

Country

United Kingdom