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Not applicable

## **Architectural Services Appointment**

Britten Pears Arts

F14: Notice for changes or additional information

Notice identifier: 2024/S 000-000319

Procurement identifier (OCID): ocds-h6vhtk-0426a5

Published 5 January 2024, 11:16am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Britten Pears Arts

Snape Maltings Concert Hall

Saxmundham

IP171SP

#### **Contact**

Ken Baines

#### **Email**

[kbaines@brittenpearsarts.org](mailto:kbaines@brittenpearsarts.org)

#### **Telephone**

+44 7970161832

#### **Country**

United Kingdom

**Region code**

UKH14 - Suffolk

**Companies House**

00980821

**Internet address(es)**

Main address

[www.brittenpearsarts.org](http://www.brittenpearsarts.org)

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Architectural Services Appointment

Reference number

Arch 1 and 2

**II.1.2) Main CPV code**

- 71220000 - Architectural design services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Architectural Services RIBA Stages 1-7 and acting as Lead Designer

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## Section VI. Complementary information

### VI.6) Original notice reference

Notice number: [2023/S 000-037202](#)

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## Section VII. Changes

### VII.1) Information to be changed or added

### VII.2) Other additional information

Tender Clarification Number 5 following tender queries.

Q1. The dates suggest the final tenders are to be submitted by the 22nd Jan 24. With Christmas and New year in between the release date of the 18th Dec 23, that effectively leaves 2 weeks or so to prepare a submission for a multi building, multi-phased bid for the whole design team. (ITT docs refer to an Architect Led team bid).

A1. The date set reflects the need to get this discipline appointed, Whilst the tender period is over Christmas this is a working period. For clarity (as previously confirmed in earlier Tender Clarifications) each Consultant discipline will be appointed directly and whilst the ITT makes it clear the Architect will be the Lead it is not seeking for a Consortium submission.

Q2. 1. Appointment Process: Could you please confirm if the selection process is purely cost-based or if it involves multiple stages, such as a two-stage tender? Additionally, are interviews part of the selection process?

A2. ITT Appendix A: Evaluation Criteria and Process clearly sets out the selection process (40% Pricing and 60% Quality) and also explains that after initial scoring the top 3 may be invited for interview.

Q3. 2. Feasibility Study: Clarification on whether the initial appointment is exclusively for a feasibility study covering stages 0-1, with subsequent stages (2-7) dependent on the study's outcomes.

A3. The ITT makes it clear that the workstreams are subject to funding, planning and listed building consent and that works will be signed off for progression at each RIBA stage.

Q4. Output Expectations: What specific deliverables are expected/desired as part of the feasibility study? This could include sketch plans, reports, visualizations, or any other

specific requirements.

A4. The ITT Appendix B2 sets out the scope of services for each stage. The design requirement will depend on the workstreams but is anticipated to be a mix of plans, reports, CGI's / visualisations, drawings, models or the like as necessary to satisfy the brief.

Q5. I note there are one or two buildings included in the proposal document but not in the architectural package. I assume therefore these are not to be included.

A5. The ITT identifies workstreams to multiple buildings (significantly more than 2) and this is in the Architectural Package and also other Consultant disciplines.

Q6. My subcontractors have PI Of £5 million; do they have to increase their PI to £10 million? or should we as lead Organisation increase ours to £10M.

A6. Any Consultants appointed directly by BPA will need the level of PI set out in the ITT. If you chose to subcontract works it is for you to determine the appropriate level of PI you require.

Q7.4. Can you advise if Allies and Morrison who prepared the masterplan and Haworth Tompkins who have completed many projects on the site previously are eligible to bid for this or if you are specifically looking for architects who have not worked on the site previously?

A7. The Tender is an open procurement process available for all who consider they meet the criteria set out.

Q8. For the 3 case studies required under Part 1: Quality Evaluation - section 2 experience - can you advise if the projects need to be completed or can we use projects which are in progress?

A8. The case studies are required to demonstrate the knowledge and expertise and for this to be verified by the contact provided. If the works are sufficiently progressed to do this then we have no objection to them being work in progress.

Q9.7. Can you confirm if the estimated total value in the tender notice (£7,645,000) is the construction cost estimate or if it is the total project costs?

A9. The £7,645,000 relates to the combined total budget Construction cost for Lots 1 & 2 which may be placed separately - it excludes Client direct costs (professional fees / insurances / FF&E), Contingency, VAT etc.