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Contract

QUB/2596/24 Provision of Funeral Director Services

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2025/S 000-000308

Procurement identifier (OCID): ocds-h6vhtk-047913

Published 7 January 2025, 11:20am

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Procurement Office, Administration Building, University Road

Belfast

BT7 1NN

Email

j.cooke@qub.ac.uk

Country

United Kingdom

NUTS code

UKN0 - Northern Ireland

Internet address(es)

Main address

www.qub.ac.uk

Buyer's address

www.qub.ac.uk/po

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2596/24 Provision of Funeral Director Services

Reference number

QUB/2596/24

II.1.2) Main CPV code

- 98371200 - Undertaking services

II.1.3) Type of contract

Services

II.1.4) Short description

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £438,630

II.2) Description

II.2.2) Additional CPV code(s)

- 98371200 - Undertaking services

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or The Irish Association of Funeral Directors.

II.2.5) Award criteria

Quality criterion - Name: Customer Service / Weighting: 60%

Price - Weighting: 40%

II.2.11) Information about options

Options: Yes

Description of options

The Contract will initially be for a period 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 72 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-020096](#)

Section V. Award of contract

Contract No

QUB/2596/24

Title

Contract for the Provision of Funeral Director Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

7 January 2025

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

McClure's Funeral Service Ltd

Belfast

Country

United Kingdom

NUTS code

- UKN0 - Northern Ireland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £438,630

Total value of the contract/lot: £438,630

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom