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Contract

## **QUB/2596/24 Provision of Funeral Director Services**

Queen's University Belfast

F03: Contract award notice

Notice identifier: 2025/S 000-000308

Procurement identifier (OCID): ocids-h6vhtk-047913

Published 7 January 2025, 11:20am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Procurement Office, Administration Building, University Road

Belfast

BT7 1NN

#### **Email**

[j.cooke@qub.ac.uk](mailto:j.cooke@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN0 - Northern Ireland

#### **Internet address(es)**

Main address

[www.qub.ac.uk](http://www.qub.ac.uk)

Buyer's address

[www.qub.ac.uk/po](http://www.qub.ac.uk/po)

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2596/24 Provision of Funeral Director Services

Reference number

QUB/2596/24

#### **II.1.2) Main CPV code**

- 98371200 - Undertaking services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £438,630

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 98371200 - Undertaking services

**II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

**II.2.4) Description of the procurement**

Queen's requires the provision of the discreet and dignified Funeral Director services to include the vital timely collection, removal and transportation of human (donor remains) from locations across Northern Ireland. This will include collection from CBMSE Mortuary situated at 97 Lisburn Road Belfast and subsequent delivery to the agreed designated Crematorium (Belfast or Greater Belfast area) or on occasion a cemetery within Northern Ireland. The Funeral Director must supply coffins and associated accessories and must have the capability to store donors for up to 72 hours (weekends) in refrigeration on their own business site when necessary. The Economic Operator must be able to demonstrate extensive experience in delivering a service of this nature including the details of a similar contract they have held either current or completed in the last 5 years. The Economic Operator must be a member of an associated professional body such as The British Institute of Funeral Directors or The Irish Association of Funeral Directors.

**II.2.5) Award criteria**

Quality criterion - Name: Customer Service / Weighting: 60%

Price - Weighting: 40%

**II.2.11) Information about options**

Options: Yes

Description of options

The Contract will initially be for a period 12 months, subject to satisfactory annual review, with the option to extend the contract by up to a further 72 months.

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-020096](#)

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## **Section V. Award of contract**

### **Contract No**

QUB/2596/24

### **Title**

Contract for the Provision of Funeral Director Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 January 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

McClure's Funeral Service Ltd

Belfast

Country

United Kingdom

NUTS code

- UKN0 - Northern Ireland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £438,630

Total value of the contract/lot: £438,630

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom