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Tender

Procurement of Office Cleaning Services

Mid and West Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2021/S 000-000307

Procurement identifier (OCID): ocds-h6vhtk-028879

Published 7 January 2021, 5:24pm

The closing date and time has been changed to:

26 March 2021, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Mid and West Wales Fire and Rescue Service

Headquarters, Lime Grove Avenue

Carmarthen

SA31 1SP

Contact

Helen Rees

Email

procurement@mawwfire.gov.uk

Telephone

+44 3706060699

Fax

+44 1267220562

Country

United Kingdom

NUTS code

UKL - WALES

Internet address(es)

Main address

<http://www.mawwfire.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0484

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.sell2wales.gov.wales

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.sell2wales.gov.wales

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.sell2wales.gov.wales

I.4) Type of the contracting authority

Other type

Emergency Service

I.5) Main activity

Other activity

Emergency Service

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Procurement of Office Cleaning Services

Reference number

MWEU19

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of office cleaning services to Mid & West Wales Fire & Rescue Service

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services

II.2.3) Place of performance

NUTS codes

- UKL - WALES

Main site or place of performance

Mid and West Wales Fire and Rescue Service area

II.2.4) Description of the procurement

Provision of office cleaning services initially for buildings within Carmarthenshire, Pembrokeshire and Ceredigion. Once existing contracts expire the cleaning services will also be extended to cover all our Estate within Neath Port Talbot, Swansea and Powys areas if costs are considered to provide value for money at the time.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

3 optional extension periods of 12 months each which will allow a maximum contract

period of 72 months should the contract performance be satisfactory during the first 36 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

One-off deep cleans may be required throughout the term of the contract for example following construction work or during a pandemic. Quotations will be obtained from the successful contractor as and when required.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

These will be agreed at the pre-contract start meeting.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

12 February 2021

Local time

12:00pm

Changed to:

Date

26 March 2021

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

12 February 2021

Local time

12:00pm

Place

Electronic opening via sell2wales

Information about authorised persons and opening procedure

Tenders will be opened by a member of the procurement team following the deadline.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a potential for the contract to be extended until 31/03/27 therefore the renewal contract notice is likely to be published early January 2027.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=106982.

The buyer has indicated that it will accept electronic responses to this notice via the

Postbox facility. A user guide is available at
https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:106982)

Download the ESPD document here:

https://www.sell2wales.gov.wales/ESPD/ESPD_Download.aspx?id=106982

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom