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Tender

Horsham District Council and Mid Sussex District Council - Manned Security Services

Horsham District Council
Mid Sussex District Council

F02: Contract notice

Notice identifier: 2021/S 000-000292

Procurement identifier (OCID): ocds-h6vhtk-02886a

Published 7 January 2021, 3:34pm

Section I: Contracting authority

I.1) Name and addresses

Horsham District Council

Chart Way

Horsham

RH12 1RL

Contact

Procurement Team

Email

procurement@horsham.gov.uk

Country

United Kingdom

NUTS code

UKJ28 - West Sussex (North East)

Internet address(es)

Main address

<http://www.horsham.gov.uk/>

Buyer's address

<https://www.sesharedservices.org.uk/esourcing>

I.1) Name and addresses

Mid Sussex District Council

Oaklands Road

Haywards Heath

RH16 1SS

Email

procurement@horsham.gov.uk

Country

United Kingdom

NUTS code

UKJ27 - West Sussex (South West)

Internet address(es)

Main address

<http://www.midsussex.gov.uk>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sesharedservices.org.uk/esourcing>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Horsham District Council and Mid Sussex District Council - Manned Security Services

Reference number

HMDC - 031997

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Horsham District Council and Mid Sussex District Council are inviting tenders for Manned Security Services. The Councils are seeking to appoint suitably qualified and experienced contractors for the provision of uniformed security staff to: a. Maintain the security of Council offices and other specified areas, b. Provide out of normal office hours mobile patrols for the depots, car parks, and other specified areas, c. Provide a key holding and fire and intruder alarm response, d. Provide ad hoc uniformed security for specific events e.g. election vote counts. This contract is being procured under the Light Touch Regime. The duration of the Contract will be five years, commencing on 01 June 2021, with an option to extend for up to 24 months. Full information is available in the tender documents.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79710000 - Security services
- 79713000 - Guard services

II.2.3) Place of performance

NUTS codes

- UKJ27 - West Sussex (South West)
- UKJ28 - West Sussex (North East)

II.2.4) Description of the procurement

Horsham District Council and Mid Sussex District Council are inviting tenders for Manned Security Services. The Councils are seeking to appoint suitably qualified and experienced contractors for the provision of uniformed security staff to: a. Maintain the security of Council offices and other specified areas, b. Provide out of normal office hours mobile patrols for the depots, car parks, and other specified areas, c. Provide a key holding and fire and intruder alarm response, d. Provide ad hoc uniformed security for specific events e.g. election vote counts. This contract is being procured under the Light Touch Regime. The duration of the Contract will be five years, commencing on 01 June 2021, with an option to extend for up to 24 months. Full information is available in the tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2021

End date

31 May 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 24 months subject to performance and the absolute discretion of the Councils.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

15 February 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

15 February 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Horsham District Council (or relevant Council) will observe a standstill period following the award of the contract and conduct itself in respect of any appeals in accordance with the Public Contracts Regulations 2015 (as amended).