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Tender

## **Saint Cecilia's Church of England School**

Saint Cecilia's Church of England School

F02: Contract notice

Notice identifier: 2021/S 000-000288

Procurement identifier (OCID): ocds-h6vhtk-028866

Published 7 January 2021, 3:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Saint Cecilia's Church of England School

Sutherland Grove

London

SW18 5JR

#### **Contact**

Lorraine Ashover

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

**Country**

United Kingdom

**NUTS code**

UKI34 - Wandsworth

**Internet address(es)**

Main address

<https://www.stceciliaslondon.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education institute

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Saint Cecilia's Church of England School

Reference number

MPN-10166

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Saint Cecilia's Church of England School is currently out to tender for the provision of school cleaning services. Saint Cecilia's Church of England School requires a contractor to undertake the cleaning services in accordance with good practice so as to provide a high standard of cleanliness throughout the school every day for the benefit of the staff and pupils, the local community and to provide an inviting environment for visitors. The service will also include options for interior and exterior window cleaning and feminine hygiene services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £525,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKI34 - Wandsworth

Main site or place of performance

Sutherland Grove, London, SW18 5JR

### **II.2.4) Description of the procurement**

Saint Cecilia's Church of England School is currently out to tender for the provision of a full daily cleaning service. The contract is being offered for a two year term with the option to extend for a further three periods of 12 months. The contract commencement date is 1 August 2021. The contract is for a full daily cleaning service during term time, including janitorial services, and periodic cleaning outside of term time. In addition, internal and external window cleaning, feminine hygiene service provision and possibly supply of washroom consumables. TUPE is expected to apply, details of which can be found in the tender documentation. No cleaning staff are members of the LGPS.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £525,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The contract will be awarded for an initial period of two years with three possible extensions of 12 months meaning a maximum contract length of five years.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 February 2021

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 March 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This is a best estimate of the date, time and location based on what is known at the time of despatch of this notice.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Please refer to section VI.4.3

Please refer to section VI.4.3

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Saint Cecilia's Church of England School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)