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Contract

## **Provision of Energy Transition Adviser and Project Coordinator for ORION**

Shetland Islands Council

F03: Contract award notice

Notice identifier: 2025/S 000-000282

Procurement identifier (OCID): ocids-h6vhtk-02e9ad

Published 7 January 2025, 10:00am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shetland Islands Council

8 North Ness Business Park, Lerwick

Shetland

ZE1 0LZ

#### **Contact**

Colin Black - Procurement Manager

#### **Email**

[contract.admin@shetland.gov.uk](mailto:contract.admin@shetland.gov.uk)

#### **Telephone**

+44 1595744595

#### **Country**

United Kingdom

**NUTS code**

UKM66 - Shetland Islands

**Internet address(es)**

Main address

<http://www.shetland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00402)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Energy Transition Adviser and Project Coordinator for ORION

Reference number

I/14/21

#### **II.1.2) Main CPV code**

- 71314000 - Energy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The requirement is for Project Coordination and Energy Transition Advisor Services for a six month period with an option for the Council at its sole discretion to extend for a further period or periods of six months up to a total contract length of 3 years. The services required are for the ORION Project which has broad underlying aims of: making significant progress towards greener forms of fuel as an alternative to fossil fuels; tackling fuel poverty in Shetland by, among other things, creating affordable alternatives to existing energy provision; and for Shetland, particularly Sullom Voe, continuing as an energy hub and maintaining high levels of well-paid employment. The successful tenderer shall contribute to these aims by providing strategy and planning, governance and management support, coordinating and leading on networking, advising on project activity and promotion, all as more fully described in the tender documents.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £49,680

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71314000 - Energy and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM66 - Shetland Islands

Main site or place of performance

Shetland Islands and as required by the Contracting Authority.

### **II.2.4) Description of the procurement**

The type of contract to be awarded is a services contract for the provision of advisory and project management services.

It will be a regulated procurement in terms of the Public Contracts (Scotland) Regulations 2015 and the Procurement Reform (Scotland) Act 2014. The estimated total contract value for the provision of the required services over the maximum term of three years is 300,000 GBP.

The tendering process being followed is a restricted procedure with a view to receiving five tenders for evaluation.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality Submission / Weighting: 60

Price - Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-025151](#)

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## **Section V. Award of contract**

### **Contract No**

I/14/21

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

7 March 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

NewByrne Consultants Ltd

22 Baillieswells Drive, Bielside

ABERDEEN

AB15 9AX

Country

United Kingdom

NUTS code

- UKM50 - Aberdeen City and Aberdeenshire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £49,680

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Please note that it is an essential requirement of the procurement process that Tenderers fully complete and submit a satisfactory Single Procurement Document (SPD) and satisfy all requirements specified or referred to in the Contract Notice and Procurement Documents.

The contract shall be subject to Scots Law and the jurisdiction of the Scottish Courts.

GBP means Great British Pounds.

III.1.2 - Economic operators who do not obtain a satisfactory financial evaluation may not be considered for contract award.

The UK has left the EU and the transition period after EU came to an end on 31 December 2020. From 1 January 2021, relevant references to the EU and EU procurement legislation will either be updated or removed from the Public Contracts Scotland site where appropriate. This will be an ongoing process.

Despite the reference to the EU Directives embedded in the header of the Contract Notice, the EU Directives do not apply to this procurement.

III.1.2 - A Bank Reference Mandate Form is included with the procurement documents for completion by economic operators where a Bank Reference is not submitted direct by the economic operator.

The Council will carry out an Equifax check where a Bank Reference cannot be obtained and this will form part of the economic and financial evaluation of economic operators.

For the avoidance of doubt Tenders are not required for Stage 1, the Selection stage. The draft Invitation to Tender document is for information only and will be distributed in final form to those economic operators who are to be invited to tender at Stage 2 of the procedure.

VI.4.1 - Review body. The review body noted is Lerwick Sheriff Court, but Economic Operators should contact the Contracting Authority in the first instance if any issue needs to be addressed. The court may be contacted where legal proceedings are contemplated.

(SC Ref:786995)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Lerwick Sheriff Court

King Erik Street

Lerwick

ZE1 0HD

Email

[lerwick@scotcourts.gov.uk](mailto:lerwick@scotcourts.gov.uk)

Telephone

+44 1595693914

Country

United Kingdom