

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/000252-2021>

Tender

## **2789/LM - Knowledge Transfer Partnership services - Framework Agreement**

UNIVERSITY OF SHEFFIELD

F02: Contract notice

Notice identifier: 2021/S 000-000252

Procurement identifier (OCID): ocds-h6vhtk-028842

Published 7 January 2021, 10:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

UNIVERSITY OF SHEFFIELD

Western Bank

SHEFFIELD

S102TN

#### **Contact**

Lee Marsden

#### **Email**

[l.w.marsden@sheffield.ac.uk](mailto:l.w.marsden@sheffield.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE32 - Sheffield

**Internet address(es)**

Main address

[www.sheffield.ac.uk](http://www.sheffield.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/Sheffield>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/Sheffield>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/Sheffield>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

2789/LM - Knowledge Transfer Partnership services - Framework Agreement

Reference number

2789/LM

#### **II.1.2) Main CPV code**

- 73200000 - Research and development consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Sheffield is looking for c.3 to 4 companies and/or individuals with proven experience and expertise in the HE sector to provide the services of securing partners and writing Knowledge Transfer Partnerships (KTP's) for initially a three year period on a Framework Agreement.

KTPs have submissions deadlines every two months and the Tenderer will decide which deadline to submit applications to, in agreement with the academic(s) and departmental support with which they are working.

You will be expected to liaise with the Knowledge Exchange Manager at TUOS and the Knowledge Transfer Advisor at the KTN. You will be required to report a specific person, depending on the Faculty or Department you are working with. And to attend (monthly) review meetings.

The full technical specification can be found in the ITT documentation which will be available after you have expressed your interest on In-Tend.

Tender Process and Documentation:

This is an Open exercise. The ITT can be downloaded by registering and expressing your interest on the University's e-tendering system <https://in-tendhost.co.uk/Sheffield>

If you have any questions or comments in relation to this tender, they must be submitted

via the In-tend System.

Your tender response must also be submitted through InTend to arrive by the date and time specified. Late tenders will not be considered.

Closing date for receipt of bids: 8th February 2021 at 12 noon (UK time).

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

#### **II.2.4) Description of the procurement**

The University of Sheffield is looking for c.3 to 4 companies and/or individuals with proven experience and expertise in the HE sector to provide the services of securing partners and writing Knowledge Transfer Partnerships (KTP's) for initially a three year period on a Framework Agreement.

KTPs have submissions deadlines every two months and the Tenderer will decide which deadline to submit applications to, in agreement with the academic(s) and departmental support with which they are working.

You will be expected to liaise with the Knowledge Exchange Manager at TUOS and the Knowledge Transfer Advisor at the KTN. You will be required to report a specific person, depending on the Faculty or Department you are working with. And to attend (monthly) review meetings.

The full technical specification can be found in the ITT documentation which will be available after you have expressed your interest on In-Tend.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

#### **II.2.6) Estimated value**

Value excluding VAT: £300,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Option to extend by a further 1 year, subject to performance. (Maximum 4 years term).

---

### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 4

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 February 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

8 February 2021

Local time

12:01pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England, Wales and Northern Ireland

London

Country

United Kingdom