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Tender

NTCA Winter Festival 2023

North of Tyne Combined Authority

F02: Contract notice

Notice identifier: 2023/S 000-000244

Procurement identifier (OCID): ocds-h6vhtk-039534

Published 5 January 2023, 11:56am

Section I: Contracting authority

I.1) Name and addresses

North of Tyne Combined Authority

The Lumen St James Boulevard Newcastle Helix

Newcastle Upon Tyne

NE4 5BZ

Contact

Mrs Joanna Elliott

Email

joanna.elliott@northtyneside.gov.uk

Telephone

+44 1916434351

Country

United Kingdom

Region code

UKC - North East (England)

Internet address(es)

Main address

<http://www.northtyneside.gov.uk/>

Buyer's address

<http://www.northtyneside.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NTCA Winter Festival 2023

Reference number

DN650052

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

NTCA is seeking to appoint a Contractor who can conceive, design and deliver the organisational and planning requirements for the 'Winter Festival 2023'.

The appointed Contractor will develop a creative theme that can be told realistically throughout the 'Winter Festival 2023'. The project must be compelling, imaginative but understandable and it must be articulated and delivered consistently across the event footprint and within the specified budget. NTCA is looking for a theme that can be translated into an effective marketing campaign.

The 'Winter Festival 2023' will be held in Newcastle over a MINIMUM four-day period in late November/early December 2023 (potential dates are Thursday 30th November – Sunday 3rd December 2023) with enhancing events (to supplement 'The Winter Festival 2023') taking place in North Tyneside and Northumberland e.g., illuminating/animating iconic attractions in Berwick, Alnwick, Amble, Tynemouth, Whitley Bay and North Shields in the run up to the main event in Newcastle.

(Note: Whilst the Buyer in the Contact Details is listed as "North Tyneside Council", this entry is system generated. For the avoidance of doubt, the Buyer in this case is the North of Tyne Combined Authority (NTCA). North Tyneside Council are conducting this procurement on NTCA's behalf.)

<https://procontract.due-north.com/Advert?advertId=a494ef92-ef8c-ed11-811c-005056b64545&p=1c9e782c-541e-e611-8114-000c29c9ba21>

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)

II.2.4) Description of the procurement

NTCA is seeking to appoint a Contractor who can conceive, design and deliver the organisational and planning requirements for the 'Winter Festival 2023'.

The appointed Contractor will develop a creative theme that can be told realistically throughout the 'Winter Festival 2023'. The project must be compelling, imaginative but understandable and it must be articulated and delivered consistently across the event footprint and within the specified budget. NTCA is looking for a theme that can be translated into an effective marketing campaign.

The 'Winter Festival 2023' will be held in Newcastle over a MINIMUM four-day period in late November/early December 2023 (potential dates are Thursday 30th November – Sunday 3rd December 2023) with enhancing events (to supplement 'The Winter Festival 2023') taking place in North Tyneside and Northumberland e.g., illuminating/animating iconic attractions in Berwick, Alnwick, Amble, Tynemouth, Whitley Bay and North Shields in the run up to the main event in Newcastle.

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

11

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 February 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

6 February 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NTCA receives procurement support from North Tyneside Council and legal support from Newcastle City Council (and external providers). North Tyneside Council is supporting NTCA in the delivery of the procurement and so is listed as the procuring organisation although legal documents will be entered into by NTCA.

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VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Telephone

+44 2079476000

Country

United Kingdom

Internet address

<https://procontract.due-north.com/>