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Tender

PROVISION OF FINANCIAL SERVICES

Hartlepool Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-000234

Procurement identifier (OCID): ocds-h6vhtk-04cda7

Published 6 January 2025, 4:07pm

Section I: Contracting authority

I.1) Name and addresses

Hartlepool Borough Council

Civic Centre, Victoria Road

Hartlepool

TS24 8AY

Contact

Mrs Karen Cooper

Email

karen.cooper@hartlepool.gov.uk

Telephone

+44 1429523009

Country

United Kingdom

Region code

UKC11 - Hartlepool and Stockton-on-Tees

Internet address(es)

Main address

<http://www.hartlepool.gov.uk>

Buyer's address

<http://www.hartlepool.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.procontract.due-north.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.procontract.due-north.com

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PROVISION OF FINANCIAL SERVICES

Reference number

DN754914

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Hartlepool Borough Council is seeking submissions from suitably experienced organisations or individuals to provide financial support, information, advice and guidance to people resident from the borough of Hartlepool. The Service will be provided outreach across Hartlepool Borough Council Community Hubs.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC11 - Hartlepool and Stockton-on-Tees

II.2.4) Description of the procurement

Hartlepool Borough Council is seeking submissions from suitably experienced organisations or individuals to provide financial support, information, advice and guidance to people resident from the borough of Hartlepool. The Service will be provided outreach across Hartlepool Borough Council Community Hubs.

The aim of the Service is to provide free, confidential, independent, impartial, high quality advice with a focus on but not limited to:

Personal Independence Payments

Attendance Allowance

Council Tax Support

Negotiating housing payments

Universal Credit,

Carers Allowance,

Pension credit,

Tax credit,

Employment and support allowance,

Disability living allowance

Applications and appeals

Debt including bankruptcy/negotiating with creditors/IVAs

Advocacy for people unable to advocate for themselves in benefit appeals

Support to access advocacy services to support in benefit appeals.

The Service will be adaptable to change to meet future changes in relevant legalisation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 February 2025

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 February 2025

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Hartlepool Borough Council

Hartlepool

TS24 8AY

Country

United Kingdom